

TOWN BOARD MEETING, September 17, 2024 – 6:00 P.M.

PRESENT: Supervisors, Eric Olson, Melanie Miller Faith Schuck, Renee Gouaux and Clerk/Treasurer Maria Hougan.

ABSENT:

Town Chair Dick Green

OTHERS IN ATTENDANCE:

Kenneth Schuck, 1616 Spring Rd., Joan Kellerman, 2301 Williams Dr., Jeff Winge, 2426 Wildflower Rd.

CALL TO ORDER

Supervisor Olson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Kenneth Schuck, 1616 Spring Rd., suggested to start a club to be in control of placement of signs, etc. instead of having town staff take care of all the signs and any other type of maintenance. He is suggesting this to take the work off of town staff. He belongs to a club which helps with signage, maintenance, etc.

Jeff Winge, 2426 Wildflower Rd., was speaking in favor of developing a policy for ATV/UTV with the understanding there should be restrictions. He appreciates the public meeting held and that the community is interested in supporting ATV/UTV's. He is suggesting the ATV's / UTV's item should be on the next three agendas.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the September 3, 2024 Town Board meeting.
2. Approval of the check register dated and September 17, 2024.
3. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Mary & Tom Costello, 3030 Shadyside Dr.

- Judy Anderson, 2315 Williams Pt. Dr.
- Nathan Schlotthauer, 2685 Rolling View Rd.

Motion by Supervisor Schuck, second by Sup. Gouaux, to approve the consent agenda items as listed to include the minutes of September 3, 2024, the check register dated September 13, 2024, and the return of three driveway damage deposits. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding appointment of candidates to the town's comprehensive plan subcommittee. Supervisor Miller reported out. There were three candidates. The Plan Commission is interested in reviewing the candidates, and the Plan Commission Sub-Committee has ranked the candidates. However, the Plan Commission's last meeting was cancelled and that is when they were to have a discussion regarding the candidates. Sup. Miller asked what does the board want to do at this time? Further discussion followed. Supervisor Olson recommended to add this to the next Plan Commission meeting to be held on Oct. 9, 2024. The remaining board members were in consensus. No action taken.

Discussion and possible action regarding approval of drafting an ordinance to allow ATV's/UTV's on town of Pleasant Springs roads. Supervisor Olson reported out the public hearing meeting which was held that there was overwhelming support in favor of utilizing ATV/UTV's on town roads. A discussion on the process followed. Supervisor Gouaux stated prior to the board spending a lot of time on drafting the ordinance, to see what is in the works with Dane County's Ordinance and to follow up with Dane County. A discussion followed. Supervisor Schuck stated the Dane County Ordinances would be for the county roads only.

Motion by Supervisor Schuck, second by Sup. Gouaux, to correspond with Dane County Supervisor Michael Engelberger to see what the county has drafted in their ordinance and how it will impact the town. Motion carried 4-0.

Supervisor Miller wants to see examples of surrounding towns ordinances and to have available in the town board packets. Staff was directed to gather ordinances from surrounding towns for the future town board packet(s).

Discussion and possible action regarding replacement of the office copier machine.

The Board reviewed the quote. The lease is up on the current office copier.

Motion by Supervisor Miller, second by Sup. Schuck, to approve leasing the Delta Xerox Altalink C8145 for the lease price of \$103.65 per month for a period of 60 months. Motion carried 4-0.

Discussion and possible action regarding placement of a stop sign at the intersection of Fairview St. and Sunnyside St. There was no new information to share at this time. No action taken.

Discussion and possible action regarding moving funds from One Community Bank money market account and depositing in the general fund.

The Board reviewed the account information.

Motion by Supervisor Miller, second by Sup. Schuck, to approve transfer of \$115,000.00 from One Community Bank to deposit into the towns general fund. Motion carried 4-0.

Discussion and possible action regarding transitioning to wi.gov email domain.

A discussion followed. This transition would hopefully be more secure with the town's emails to help eliminate hacking and spoofing attempts.

Motion by Supervisor Miller, second by Schuck, to transition all five town board members to the wi.gov email accounts. Motion carried 4-0.

Discussion of Public Works projects and duties.

There was no report for this meeting.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out the she submitted the annual DNR Recycling Grant application. She and Bryce worked on getting the documents together for the Local Roads Improvement Program (LRIP) and Bryce has submitted them through the WISLR program so the grant funds for the eligible road can be rewarded to the town. She and Danielle have also been working on other items to include: 250 Absentee ballots will go out in the mail tomorrow. 2025 Budget prep work, Nov. 5 general election prep work, 40 driveway damage deposit letters have been sent out to those who still have outstanding deposits from a period of time ago, bank reconciliation, AR/AP, the town has received 3 Public Works Crewman applications thus far, along with the day-to-day duties and responsibilities of the office.

Discussion on items to be placed on the next and / or future agenda:

- Discontinuance of Lunde Lane – Oct 1 Town Board
- Future item: Comp Plan Sub Committee appointments
- Stop sign at Fairview St. & Sunnyside St.
- Oct 1- Renaming of Spring Rd #1(The town has two Spring Rd.'s; #1 & #2; Supervisor Schuck will let us know when this is ready to be placed on the agenda)
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn at 6:46 p.m. Motion carried unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.