

TOWN OF PLEASANT SPRINGS
DANE COUNTY, WISCONSIN
RECORD OF THE PLAN COMMISSION MEETING
FEBRUARY 12, 2025 - 6:00 P.M.

MEETING LOCATION: Town Hall, 2354 County Rd N

CALL TO ORDER

Chair Dalsoren called the meeting to order at 6:00pm.

PLAN COMMISSION MEMBERS PRESENT: Chair Dalsoren, Vice Chair Wieser, members, Keith Comstock, Lila Lemanski (Zoom), Nick Pfundheller, Board Liaison Melanie Miller (Zoom), and Deputy Clerk/Treasurer Spilde.

PLAN COMMISSION MEMBERS ABSENT:

Jim Schiferl,

OTHERS PRESENT:

Cheryl Skjolaas, 2292 Washington Rd (Zoom), Brad Ederer, 308 Hoover St., Sun Prairie (Zoom), Majid Allan, 210 Martin Luther King Jr Blvd # 116, Madison (Zoom)

MINUTES OF THE NOVEMBER 13, 2024 PLAN COMMISSION MEETING

Motion by Commissioner Comstock, second by Commissioner Pfundheller to approve the November 13, 2024 Plan Commission minutes. Motion carries 6-0.

PUBLIC COMMENT

No one spoke during public comment.

BUSINESS

- 1. Discussion and possible action regarding the Final Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, 4.01 acres, dated 01/27/2025.**

Commissioner Comstock reported out. All changes that were discussed regarding the Final Certified Survey Map have been made. Commissioner Comstock noted that Dan Everson made comments of changes he would like to see added to the Final CSM. Chair Dalsoren discussed the surveyor has the incorrect language for the Town of Pleasant Springs and proper language will need to be added. A discussion was held.

Motion by Commissioner Comstock, second by Vice Chair Wieser to approve the Final Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, 4.01 acres, dated 1/27/25 with the stipulation that the proper Town language gets added, including a "P" to Clerk/Treasurer Maria Hougan's name and the changes requested by Dan Everson in a letter dated 1/22/25 by the time it gets to the next Town Board meeting. Motion carries 6-0.

- 2. Discussion and possible action regarding Dane County Planning and Zoning Ordinance Amendment 2024-OA-23, the review process for conditional use permits.**

Due to the timeframe and upcoming Election, the ordinance amendment has already been seen and voted on by the Town Board. The Town Board voted in favor of the ordinance amendment. Dane County Senior Planner, Majid Allan, spoke out regarding the new Ordinance Amendment 2024-OA-23. Mr. Allan gave a brief background and history on the ordinance and why the Town would become an advisory to the county on all Conditional Use Permits. Board Liaison Miller reported out that the Board supports this amendment due to the legal support that the County would give. A brief discussion took place.

Motion by Vice Chair Wieser, second by Commissioner Comstock to approve the Dane County Planning and Zoning Ordinance Amendment 2024-OA-23. Motion carries 7-0. There was no opposition.

Motion by Vice Chair Wieser to skip to Item #6, Reports & Correspondence, at this time to discuss the Comprehensive Plan Update Survey questions.

3. Discussion and review regarding Dane County Planning and Zoning Ordinance Amendment 2024-OA-33, adoption of the 2024 Town of Mazomanie Comprehensive Plan Update.

Mr. Allan gave a brief background on the Mazomanie Comprehensive Plan Update. A discussion was held.

4. Review of Building Inspector's report / occupancy permits issued in November 2024, December 2024 and January 2025 (as available).

The Plan Commissioners reviewed the building inspector's reports.

5. Report from Town Board liaison, Melanie Miller, concerning any Plan Commission agenda items discussed or acted upon by the Town Board.

There were no reports given at this time.

6. Reports/Correspondence

The Plan Commissioners reviewed the Comprehensive Plan Update Survey questions. Chair Dalsoren reported out on the survey updates and what the Subcommittee discussed. A discussion took place regarding various questions. Mr. Allan reported out on question number three and Purchase of Development Rights (PDR). He discussed that the Town of Dunn has a PDR program. A discussion was held regarding how in depth to go about the PDR's. Chair Dalsoren discussed if a question regarding the Pleasant Springs Sanitary District should be added. A discussion was held. Commissioner Comstock suggested that the language on the front of the survey should be changed to note the survey is advisory only. Commissioner Lemanski asked if they could keep equestrian trails as part of the answer choices for question number six. A discussion took place. Chair Dalsoren asked Mr. Allan if he is willing to assist the Subcommittee with updating the Towns Comprehensive Plan. Mr. Allan said yes, the county would be happy to help with the update.

The Plan Commissioners reviewed the other reports and correspondence. Vice Chair Wieser and Commissioner Pfundheller will not be renewing their terms. There has been one application so far.

7. Agenda items for future Plan Commission meeting(s):

- **Discussion of Survey Results**
- **Procedure of Plan Commission application and communication with Plan Commission contact persons**
- **Review of Comprehensive Plan (ongoing as available or necessary), and**
- **Any other items as needed, submitted, or requested.**

ADJOURNMENT

Motion by Vice Chair Wieser, second by Commissioner Comstock to adjourn at 7:01pm.
Motion carries unanimously.

Respectively Submitted,

Danielle Spilde, Deputy Clerk/Treasurer