

TOWN OF PLEASANT SPRINGS
DANE COUNTY, WISCONSIN
RECORD OF THE PLAN COMMISSION MEETING
APRIL 09, 2025 - 6:00 P.M.

MEETING LOCATION: Town Hall, 2354 County Rd N

CALL TO ORDER

Chair Dalsoren called the meeting to order at 6:00pm.

PLAN COMMISSION MEMBERS PRESENT:

Chair Dalsoren, Commissioners Keith Comstock, Jim Schiferl, Lila Lemanski, Kathy Pakes, Board Liaison Melanie Miller, and Deputy Clerk/Treasurer Danielle Spilde.

PLAN COMMISSION MEMBERS ABSENT:

OTHERS PRESENT:

**RESOLUTION OF COMMENDATION FOR TROY WIESER & NICK PFUNDHELLER
IN HONOR OF THEIR SERVICE**

WELCOME AND INTRODUCTION OF NEW COMMISSIONER KATHY PAKES

The Plan Commissioners welcomed Kathy Pakes and gave a brief introduction of themselves.

MINUTES OF THE FEBRUARY 12, 2025 PLAN COMMISSION MEETING

Motion by Commissioner Comstock, second by Commissioner Schiferl to approve the February 12, 2025 Plan Commission minutes.

PUBLIC COMMENT

No one spoke during public comment period.

BUSINESS

1. Discussion and possible action on election of Plan Commission Chairperson, Vice Chairperson, and Recorder

Board Liaison Miller presided over the meeting at this time. Liaison Miller called for nominations of Plan Commission Chairperson, Vice Chairperson, and Recorder.

Motion by Commissioner Comstock, second by Commissioner Schiferl to nominate Audra Dalsoren for Chairperson. Board Liaison Miller called for nominations three times. There being no other nominations, Commissioner Schiferl moved to cast a unanimous ballot, second by Commissioner Comstock. Motion passed unanimously.

Chair Dalsoren presided over the meeting at this time.

Motion by Board Liaison Miller, second by Commissioner Comstock to nominate Jim Schiferl for Vice Chairperson. Chair Dalsoren called for nominations three times. There being no other nominations, Board Liaison Miller moved to cast a unanimous ballot, second by Commissioner Comstock. Motion passed unanimously.

Motion by Commissioner Pakes, second by Commissioner Schiferl to nominate Keith Comstock for Recorder. Chair Dalsoren called for nominations three times. There being no other nominations, Board Liaison Miller moved to cast a unanimous ballot, second by Commissioner Schiferl. Motion passed unanimously.

2. Discussion and possible action regarding the annual review of the CUP issued on 12/11/2019 to Ounla Thongsavanh, for parcel # 0611-034-9685-0, located at 2154 Rinden Road, Cottage Grove, WI 53527, for religious purposes (The Town has not received any complaints since the last review).

The Plan Commissioners reviewed the annual CUP renewal. The Town has received no complaints since the last review. Motion by Board Liaison Miller, second by Commissioner Comstock to renew the CUP issued on 12/11/2019 to Ounla Thongsavanh, for parcel # 0611-034-9685-0, located at 2154 Rinden Road, Cottage Grove, WI 53527 for another year.

3. Discussion and review of Comprehensive Plan update survey results (as available)

The Plan Commissioners reviewed the survey results that have been received thus far. Chair Dalsoren reported out on the online survey results and the Commissioners reviewed the results that have been received via hard copy. There have been roughly 19 hard copies returned and 343 online surveys submitted. Chair Dalsoren reported that the survey seems to be well received and reviewed. Online submissions peaked when the post cards were delivered and now, they are slowly trickling in. A discussion was held regarding the survey questions that ask about annexation and protecting the Town's borders. The survey will be open until April 30th, 2025.

4. Review of Building Inspector's report / occupancy permits issued in February and March 2025 (as available).

The Plan Commissioners reviewed the reports.

5. Report from Town Board liaison, Melanie Miller, concerning any Plan Commission agenda items discussed or acted upon by the Town Board.

Board Liaison Miller reported out. Kathy Pakes was appointed at the March 18, 2025 Town Board Meeting and there might be another potential Plan Commissioner applicant. A short discussion was held regarding the potential applicant's ability to complete site visits if they are away for the winter months.

6. Reports/Correspondence

The Plan Commissioners reviewed the reports and correspondence.

Chair Dalsoren and Commissioner Comstock reported out on the meetings they attended at the Pleasant Springs Sanitary District (PSSD). The meetings discussed the future plans for the sanitary district, potential development and capacity concerns. There were many shareholders at the meeting who were able to provide their input and concerns. Chair Dalsoren and Commissioner Comstock noted that it would be beneficial for the Town to communicate more with PSSD and a PSSD member should be apart of the Comprehensive Plan Subcommittee to better understand future plans or potential expansion. Chair Dalsoren spoke on the potential annexation issues that could arise regarding the Linnerud property located off of County Highway B if PSSD was unable to provide service

to the area. A brief discussion took place regarding the PSSD expansion and related questions on the Comprehensive Plan survey.

Commissioner Comstock reported out on the zoning violation located at 2551 Door Creek Rd and gave a brief update. He also reported out on the Prochnow property. Many questions have come up from residents about the property and if a subdivision is going in. The property owner has not brought anything back to be reviewed by the Plan Commission. They are digging test holes on the property to do soil samples.

Commissioner Comstock also reported out on the CSM checklist and applicant process. Vice Chair Schiferl noted a few different documents he uses that could be included with the new checklist. The Commissioners agreed that updating and/or creating a new checklist would be beneficial, efficient and allow everyone to be on the same page.

7. Agenda items for future Plan Commission meeting(s):

- **Review of potential CSM checklist and procedure of application/contact person(s) communication**
- **Review of Comprehensive Plan (ongoing as available or necessary), and**
- **Any other items as needed, submitted, or requested.**

ADJOURNMENT

Motion by Commissioner Comstock, second by Board Liaison Miller at 6:51pm.

Respectively Submitted,

Danielle Spilde, Deputy Clerk/Treasurer