

TOWN BOARD MEETING, February 4, 2025

PRESENT: Chair Dick Green, Supervisors Eric Olson, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Renee Gouaux

OTHERS IN ATTENDANCE:

Kevin Fenton, Eric Lang, Deer-Grove EMS, Paula White, 2297 Williams Point Dr., Jeff Winge, 2426 Wildflower Rd., Joan Kellerman, 2301 Williams Dr., Jim Keen, 2297 Williams Point Dr., Eric Staats, 1222 E Washington Ave, Madison.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit) Paula White, 2297 Williams Point Dr., came before the Board to request the town trim the trees in the cul de sac she lives on, and asked if the Board would be interested in partnering with them for future tree plantings in the cul de sac owned by the town. She handed out information for her request which included a drawing from a landscaper. This will be on a future agenda.

Jeff Winge, 2426 Wildflower Rd., discussed the list of signs provided to him and the ATV/UTV club. He feels the list of the sign placement in the town was excessive. He is proposing 17 or 18 signs versus the 31 on the list, and wants to be consistent with the other towns. He provided a copy of the state statute signage ordinance and is requesting the town to consider the placement of the signs.

Joan Kellerman, 2301 Williams Dr., stated the public works crewman did a great job on the last mowing.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the January 21, 2025 Town Board meeting.
2. Approval of the check register dated February 04, 2025.
3. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - Kazbuag Vaj, 2825 Williams Dr.
 - Ed Guzman, 2337 Williams Pt. Dr.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the consent agenda items as listed.
Motion carried 4-0.

BUSINESS.

Introduction of Dane County Sheriff's Community Deputy Zachary Barton.

Dane County Sheriff's Community Deputy Zach Barton introduced himself. He handed out the stats sheet of incidents from January to December 2024 and answered questions from the Board. He stated he does a lot of public outreach and is a township liaison.

Discussion and possible action regarding the request for reconsideration from Brazen Dropouts Cycling Club for a one-way road closure on Saturday, August 9, 2025 for a bike race event utilizing certain town roads. (Rinden Road, specifically at the RG Huston pit)

Eric Staats representing the Brazen Dropouts Cycling Club was in attendance and reported out on the proposed bike event. He stated they spoke with the representative from RG Huston and they were very supportive of the event and wants to know if the Board would re-consider the original route. Further discussion followed. He explained the process for the event. Deer-Grove EMS Chief Eric Lang outlined concerns with a possible fire or medical emergency, and due to the size of the event, recommends an ambulance be in the area. Chair Green stated the town has previously not approved a road closure for a bike event, and wondered if they have been in contact with the Town of Cottage Grove yet as a portion of the event is on the Town of Cottage Grove roads. The Board had several concerns and questions regarding the event. After further discussion, the Board is recommending documentation from the American Transmission Company (ATC) stating they are approving the use of their parking lot; documentation from the Rinden Quarry stating they will not be open on the day of the event; proof of notification and acceptance from residents along the route; and EMS and Dane County Sheriffs are aware of the event and presence in the area. The next step would be to send the notification letters to the residents. Chair Green stated they will wait until they have answers about the event from the Town of Cottage Grove regarding the event. This will be on a future agenda. No action taken at this time.

Discussion and possible action regarding a maintenance agreement with the City of Stoughton regarding the previous annexation property along Skaalen Rd. and Williams Dr. (as available)

This item was tabled as the agreement has not been provided.

Discussion and possible action regarding Dane County Ord amendment 2024 OA-23, regarding the review process for conditional use permits (CUP).

The Board reviewed the proposed Dane County Ordinance amendment regarding the review process for conditional use permits (CUP). Chair Green reported out towns are going back to becoming advisory in the CUP process.

Motion by Supervisor Miller, second by Sup. Schuck, that the Board is in favor of the Chapter 10 ordinance amendment for the process of Conditional Use Permits. Friendly amendment by Supervisor Olson, to include 2024 OA-23 in the motion. Friendly accepted by Supervisors Miller and Schuck. Motion carried 4-0.

Discussion and possible action regarding a review of 2024 OA-33, adopting the Town of Mazomanie Comprehensive Plan.

The Board reviewed the ordinance amendment of 2024 OA-33, regarding adopting the Town of Mazomanie's Comprehensive Plan. No action was taken.

Discussion and possible action regarding the approval of real estate tax overpayment refunds. Overpayment listing is included in the meeting packet.

The Board reviewed the overpayment list, noting there were only three overpayments this tax season.

Motion by Supervisor Miller, second by Sup, Schuck, to approve the real estate tax overpayments in the amount of \$325.49. Motion carried 4-0.

Discussion and possible action regarding the Wisconsin Towns Association Meetings to be held in Barneveld (February 7, 2025) and Wisconsin Dells (February 8, 2025).

Supervisor Schuck reported out she signed up to go to the Wisconsin Towns Association Meeting in the Wisconsin Dells on February 8, 2025. She will attend the legislative session in the morning and the board of review certification training in the afternoon. No action taken.

Discussion and possible action regarding the 2024 Fund Balance transfers as approved in the 2024 Budget, as requested by Baker Tilly as part of the audit.

The Board reviewed the 2024 fund balance transfers as listed in the approved budget.

Motion by Supervisor Olson, second by Sup. Miller, to approve the 2024 Fund Balance transfers of \$35,000 for the transfer to highway equipment replacement fund; \$15,000 transfer to the Fire/EMS equipment replacement fund, and \$9300.00 for the highway capital equipment fund. Motion carried 4-0.

Discussion and possible action regarding the purchase of block time for IT services from Mad City Techs.

Motion by Supervisor Schuck, second by Sup. Miller, to approve a block of 20 hours in the amount of \$2700.00 for IT services with Mad City Techs. Motion carried 4-0.

Discussion and possible action regarding appointments to the Parks Committee.

There were two residents who expressed interest in serving on the Parks Committee. Supervisor Olson will reach out to them regarding the next steps.

Motion by Supervisor Miller, second by Sup. Schuck, to appoint Taylor Moe and Kevin Fenton to the Parks Committee. Motion carried 4-0.

Discussion and possible action regarding agenda items for the March 13, 2025 Quad Towns meeting.

The Board discussed the proposed agenda items. Each town will be placed on the agenda to present current issues, and report on a success/failure they have experienced, the broadband representatives to include Jaron McCallum will be invited to attend this meeting. We will use the standard quad towns agenda template.

Discussion of Public Works projects and duties.

Chair Green reported out, the painting in the bathrooms and town hall has been completed, they will paint the hallway in the future as weather allows, they have been out cutting brush, and they were out sanding and salting on the 29th and this past Sunday.

Clerk's report of projects and duties.

Clerk Hougan reported out they have finished up collecting taxes, prepared the town board agenda and packets, the plan commission agenda and packet and the comprehensive plan subcommittee agenda and packets. They started selling yard waste site stickers for the upcoming season. Dog licenses, submitted the annual illness and injury report, health insurance premiums report, updated the labor law posters as needed, 2% Fire Dues self-certifications for Stoughton, McFarland, and Cottage Grove. Preparing for the Feb. 18 Spring primary election, along with the day-to-day responsibilities of the clerk/treasurer's office.

Discussion on items to be placed on the next and / or future agenda:

- Request for town support regarding landscape project in cul de sac
- Road Maintenance agreement-as available
- Bike race event- as available
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet, there was no report to provide.

REPORTS

Town Board Reports

Supervisor Schuck reported out on meetings she has recently attended to include a meeting with the Dane County Broadband Task Force Coordinator Jaren McCallum and Dane County Supervisor Mike Engelberger on January 23, 2025. They discussed the BEAD program and broadband progress. She attended a meeting held on February 3 at the Stoughton Fire Department where they discussed the controlled burn ban which is still in effect, the city space study to include EMS will be moving to an unknown destination at this time, the fire house offices and meeting rooms are getting painted, companies are being revamped to disburse new hires, review of Tower Rd, fire in the Town of Dunkirk where they utilized the ladder truck, fire training and a tentative house burn on Glenn Dr. for March 14, a recent carbon monoxide incident, winter water rescue training and purchase of 10 sets of clothing for ice recovery, there will be a fire/EMS 911 mapping meeting held soon. She attended the February 4 Senior Center Meeting where they discussed combining two part time positions to full time, they are working on the five-year accreditation. The written reports were provided by Supervisor Schuck and will be included as part of the record.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

Chair Green reported out he received a call from a property owner on Skyline Dr. where there are living headquarters above the garage. He reported this to Dane County Zoning.

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Miller, to adjourn at 7:31P.M. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer