

TOWN BOARD MEETING, March 04, 2025

PRESENT: Chair Dick Green, Supervisors, Renee Gouaux, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Eric Olson

OTHERS IN ATTENDANCE:

Eric Staats and Grace Ann Ogle, representing the Brazen Dropouts cycling club, Cheryl Skjolaas, via Zoom, Brad Ederer, via Zoom, Eric Lang of Deer-Grove EMS, via Zoom, Susan Fenton, via Zoom, Kris Hampton, Town of Cottage Grove Chair, Paula White, 2297 Williams Pt. Dr.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the February 19, 2025 Town Board meeting.
2. Approval of the check register dated March 04, 2025.
3. Approval of operator's license applicants to: *(background checks conducted and no issues found, approval is recommended)*
 - Jillian K. Johnson, Pleasant Springs Pub
 - Kimberly J. Malmquist, Pleasant Springs Pub

Motion by Supervisor Miller, second by Sup. Schuck, to approve the consent agenda items as listed.

Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding the Final Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, 4.01 acres, dated 02/21/2025.
Supervisor Miller reported out. The Plan Commission passed this unanimously. The signature page is correct.

Motion by Supervisor Miller, second by Sup. Gouaux, to accept the Final Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, 4.01 acres, dated 02/21/2025. Motion carried 4-0.

Discussion and possible action regarding the request from Brazen Dropouts Cycling Club for a one-way road closure on Saturday, August 9, 2025 for a bike race event utilizing certain town roads.

Eric Staats and Grace Ann Ogle were in attendance. Eric reported out he has been to the Town Board meetings several times now and he presented the revised event proposal. They favored the Town of Pleasant Springs for their event due to the road quality, safety, the roads are fairly smooth with great terrain and some challenging hills, and the towns comprehensive plan encouraged biking in the town and thought Pleasant Springs would be a more welcoming community. Further discussion followed and the Board had several questions regarding concerns about the event. Eric reported out they would need to have an answer from the Board regarding the event as they need to be committed by April for the event to take place in the Town of Pleasant Springs and a portion in Cottage Grove. Chair Green explained they would need to complete the road damage permits along with paying \$1,000 deposit for each of the five town roads. Kris Hampton, Town of Cottage Grove Chair was in attendance and stated the Town of Cottage Grove would not close their road. The Board did not take any action and asked them to come back to a future town board meeting with more concrete plans to include more information on parking, an approval from the homeowner at the property near the finish line, a stricter schedule with more precise times narrowed down, and what type of giving back to the community. No action taken at this time.

Discussion regarding the request from the resident at 2297 Williams Point Dr. regarding the request to plant trees in the circle area in the cul-de-sac.

Paula White was in attendance. Chair Green asked if the landscaping plan has been shared with all of her neighbors, and Paula responded it has. A further discussion took place. Chair Green explained the town does not have money in the budget for this. It was determined as long as the Town Board approves the plan, the neighbors can purchase the trees and plant them in the Cul de sac area. The Board determined the next step would be for Paula to talk to her neighbors, have them sign a form stating their name and address and that they are in favor of the tree plantings, and notify the office to be placed on a future agenda for consideration.

Discussion and possible action regarding a maintenance agreement with the City of Stoughton regarding the previous annexation property along Skaalen Rd. and Williams Dr. (as available)

This item was tabled.

Discussion and possible action regarding the 2024 draft audit report by Baker Tilly.

Baker Tilly will be invited to attend the March 18 meeting or if unable to attend that meeting, a meeting in April to present the audit. Clerk/Treasurer Hougan reported out it was the standard annual audit.

Discussion and possible action regarding approval of the costs associated with the Comprehensive Plan Survey and the timeline for the survey. 30 days or 45 days.

A discussion took place on the timeline to have the survey available for property owners.

Motion by Supervisor Gouaux, second by Sup. Schuck, to approve the Comprehensive Plan Survey to be open for 45 days, with an estimated cost of \$198.00 for the survey monkey, and the due date for surveys to be completed/ returned as April 30, 2025. Motion carried 4-0.

Discussion of Public Works projects and duties.

Chair Green reported out Public Works employees have been brush cutting on Koshkonong Rd. and Door Creek Rd., they repaired Goecks Rd. due to a washout, they finished cleaning, repairing and painting out the women's locker room, they have received two applications for the seasonal mower position thus far.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out on they have finalized the post-election procedures and closed out the February Spring Primary election. They have started preparing for the April 1 Spring Election. There are approximately 200 requests for absentee ballots as of today. In person absentee voting starts on March 18 and runs through March 28. They have sold 25-yard waste stickers and 41 non-resident boat landing stickers. The notification postcard for the comprehensive plan survey is ready to go to the printers. The draft audit has been reviewed and is pretty much the same standard audit the town receives from year to year, agenda's, packets, minutes, AR/AP, and the usual day to day responsibilities of the office.

Discussion on items to be placed on the next and / or future agenda:

- Road maintenance agreement-as available
- March 18 or April, audit presentation by Baker Tilly
- March 18, Road School for DPW employee's
- Board consideration and action for landscaping request on Williams Pt. Dr./Future-**Spring**
- Spring/Summer newsletter topics
- 2025 Road projects / Bid Timeline
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

No report was available as the Plan Commission did not meet.

REPORTS

Town Board Reports

Supervisor Schuck reported out she attended a recent Deer-Grove EMS meeting and a discussion on the budget took place along with a pinning ceremony. She attended the Stoughton Senior Center meeting this morning and reported Bob Barnett is back on the Commission on Aging committee, a new full-time person has been hired at the Senior Center, they were previously two part time positions and the positions were combined to a full-time position.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet. Chair Green reported out on a resident complaint he received regarding the condition of a property.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn at 7:57 P.M. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer