

TOWN BOARD MEETING, March 18, 2025

PRESENT: Chair Dick Green, Supervisors, Eric Olson, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Renee Gouaux

OTHERS IN ATTENDANCE:

Kathleen Pakes, 2710 County Rd. MN, Tom Duffy, 3710 County Rd. MN., Jeff Winge, 2426 Wildflower Rd., Joan Kellerman, 2301 Williams Dr.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit) Jeff Winge, 2426 Wildflower Rd., thanked the Board and Clerks office for the postcard mailing of the Comprehensive Plan Survey.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the March 04, 2025 Town Board meeting.
2. Approval of the check register dated March 18, 2025.
3. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - Dave & Sue Luellwitz, 2059 Skyline Dr.
 - Mark & Jennifer Wendt, 5714 Yahara Rd.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the consent agenda as listed.
Motion carried 3-0, with Olson abstaining.

BUSINESS.

2024 Audit Presentation by Baker Tilly.

Justin Hoagland, of Baker Tilly was in attendance and presented the 2024 Audit. He highlighted on certain areas of the audit and stated Pleasant Springs is usually one of the first audits to be issued, due to all the needed information available and timely. He thanked Pleasant Springs for being so easy to work with.

Discussion and possible action regarding appointment of Kathleen “Kathy” Pakes to the Plan Commission.

Kathleen Pakes was in attendance. The Board interviewed Kathy regarding her interest in serving on the Plan Commission.

Motion by Supervisor Miller, second by Sup. Schuck, to approve appointing Kathleen Pakes to serve on the Plan Commission. Motion carried 4-0.

Kathleen was then administered the Oath of Office by Clerk/Treasurer Hougan.

Discussion and possible action regarding approval of the 2024 Audit.

The Board reviewed the 2024 audit and did not have any questions or concerns regarding the audit.

Motion by Supervisor Miller, second by Sup. Olson, to approve the 2024 Audit conducted by Baker Tilly. Motion carried 4-0.

Discussion and possible action regarding the 2025 road projects and bid timeline.

The Board discussed the bidding timeline. They determined to advertise the road bids the same as previously, however, to extend the road projects completion date to September 30, 2025.

Discussion and possible action regarding a maintenance agreement with the City of Stoughton regarding the previously annexed property along Skaalen Rd. and Williams Dr. (as available)

Chair Green reported out we have not heard anything from Mayor Swadley or any updates from Attorney Reuter regarding a maintenance agreement. This item was tabled.

Discussion of Public Works projects and duties.

Chair Green reported out. Public Works have been brush cutting and chipping, the older plow truck was in for extensive repairs which were very expensive, with labor now at \$200.00 per hour. There is a burn ban in Stoughton, Cottage Grove, and McFarland. DPW will get a hold of Huston's to get rid of the brush pile in the yard waste site prior to the site opening on April 3. Some pot hole patching was done on Williams Dr. It was discovered the men's bathroom door was unlocked at Oak Knoll Park and someone had used the urinal, however the water has not been turned on. Chair Green asked for the key to be returned, and if the door is found unlocked again, new keys will be made at SALL's cost. He reported there have been several weight limit violators on the town roads.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out the office is preparing for the April 1 Spring Election, in person absentee voting started today and there were approximately 30 people who came in and voted today, there have been over 275 absentee ballots issued thus far. Prepped the Town Board agenda and packet, prepped the Quad Towns agenda and minutes, preparing the reports for the Annual Meeting to be held on April 15, they have sold 42-2025 yard waste stickers, bank reconciliation, AR/AP, the Comprehensive Plan Survey is posted to the towns website and arranged for the postcard mailings to be sent out to the town's residents, and the day to day duties of the clerk's office. The next Town Board meeting will be held on Thursday, April 3 @ 6:00 p.m.

Discussion on items to be placed on the next and / or future agenda:

- Road maintenance agreement-as available
- Board consideration and action for landscaping request on Williams Pt. Dr./Future-**Spring**
- Spring/Summer newsletter topics
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

There was nothing to report as the Plan Commission meeting for March was cancelled.

REPORTS

Town Board Reports

Chair Green reported out the Town of Dunkirk will be drafting a letter of support from the Quad Towns requesting additional broadband to be sent to the PSC, state legislators, Randy Udell, and Dane County Broadband Task Force, he will be meeting with Randy Udell this Friday for lunch at the Sunrise Café, a notice of possible quorum will need to be posted.

Supervisor Schuck reported out she attended a meeting on March 6 with Stoughton EMS and it was a continuation training from a previous meeting, she reported out on the type of training.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Chair Green reported out he and Supervisor Schuck attended a recent EMS meeting at the Town of Christiana regarding Cambridge EMS, they have dissolved. Everyone has resigned and they are having financial troubles. Deer-Grove is entering into a contract proposal to cover the area for the remainder of 2025.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Miller, to adjourn at 6:51 p.m.

Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer