

TOWN BOARD MEETING, May 20, 2025

PRESENT: Supervisors Eric Olson, Renee Gouaux, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Chair Dick Green

OTHERS IN ATTENDANCE:

Shane Bakken, 2551 Door Creek Rd.

CALL TO ORDER

Supervisor Olson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the May 06, 2025 Town Board meeting.
2. Approval of the check register dated May 20, 2025.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the consent agenda items as listed. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding a request for a Conditional Use Permit (CUP) from Shane Bakken for parcel #046/0611-181-9120-0, located at 2551 Door Creek Rd, for the purpose of adding a free-standing building to house limited family business equipment and retain RR-2 zoning.

The Board reviewed the Conditional Use Application submitted by Shane Bakken. Supervisor Olson reported out. This was unanimously approved by the Plan Commission.

The Board went through the eight standards for a conditional use permit individually and voted in favor of all of the eight standards individually.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the request for a Conditional Use Permit (CUP) from Shane Bakken for parcel #046/0611-181-9120-0, located at 2551 Door Creek Rd, for the purpose of adding a free-standing building to house limited family business equipment and retain RR-2 zoning. Motion carried 4-0.

Discussion and possible action regarding a request from Kari Aagerup of Second Chance Animal Advocates to use Oak Knoll Park on Saturday, May 31, 2025 from 7:00 a.m. to 5:00 p.m. for an Open-Air Market.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the request from Kari Aagerup of Second Chance Animal Advocates to use Oak Knoll Park on Saturday, May 31, 2025 from 7:00 a.m. to 5:00 p.m. for an Open-Air Market. Motion carried 4-0.

Discussion, review, and possible action regarding the final draft newsletter.

The Board reviewed the draft newsletter and made some recommendations for changes. Staff was directed to inquire with Inkworks regarding a colored page for the resident address page. The requested color to use for the Spring/Summer edition was a pale green, and possibly a pale blue for the Fall/Winter edition.

Discussion and possible action regarding the Certificate of Deposit from Dupaco Credit Union set to mature on May 25, 2025.

The Board reviewed the rates sheet and determined Dupaco Credit Union had the best rates.

Motion by Supervisor Miller, second by Sup. Gouaux, to reinvest the Certificate of Deposit with Dupaco Credit Union in the amount of \$124,065.50 at a rate of 4.15%APY for a period of 15 months. Motion carried 4-0.

Discussion and possible action regarding the draft maintenance agreement with the City of Stoughton regarding the previously annexed property along Skaalen Rd. and Williams Dr. (If received back from the City of Stoughton)

This will be placed on a future agenda when the agreement is received back from the City of Stoughton if there are amendments to the agreement.

Discussion, review, and possible action regarding amendment 2024-OA-40 adopting the Town of Cottage Grove Comprehensive Plan as part of Dane County's Comprehensive Plan.

The Board reviewed amendment 2024-OA-40 adopting the Town of Cottage Groves Comprehensive Plan. There were no concerns and no action was taken.

Update on the Spring Hill Park Shelter.

This will be added to a future agenda as information is available.

Discussion and possible action regarding Plan Commission Candidate.

The Board reviewed the letter of interest from the Plan Commission Candidate. Staff was directed to invite him to the next Town Board meeting for possible appointment.

Discussion of Public Works projects and duties.

Supervisor Olson reported out the parks are being mowed, ditching is being done along with some shouldering.

Clerk's report of projects and duties.

Clerk / Treasurer Hougan reported out on the duties and responsibilities the office staff have been working on.

Discussion on items to be placed on the next and / or future agenda:

- Results of Skaalen Rd. speed study (as available)
- 2024 Bridge Inspection Report Results
- Road maintenance agreement (if revised & revisited)

- License renewals
- Spring Hill Park Shelter Update
- Accurate Assessor renewal of contract (June)
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report). Supervisor Olson reported out the Plan Commission voted unanimously on the Conditional Permit Use application approved at tonight's meeting, along with a discussion was held regarding the Comprehensive Plan Survey results.

REPORTS

2024 Bridge Inspection Report

Supervisor Reports-Supervisor Schuck reported out on the May 15, 2025 Deer Grove EMS meeting she attended.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Schuck, second by Sup. Miller, to adjourn at 6:54 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer