

## **TOWN BOARD MEETING, July 15, 2025**

**PRESENT:** Chair Green, Supervisors Eric Olson, Faith Schuck, Renee Gouaux, Melanie Miller and Clerk/Treasurer Maria Hougan.

**ABSENT:**

### **OTHERS IN ATTENDANCE:**

Jeff Winge, Wildflower Ln. (via zoom), Kenneth Schuck, 1616 Spring Rd., Donna Lazenby, 610 Nordic Tr., Kathleen Pakes, 2710 County Rd. Mn., Kristin Danninger, 2531 Williams Dr., Katy Freye, 1511 Willow Dr.

### **CALL TO ORDER**

Chair Green called the meeting to order at 6:37 p.m.

### **PLEDGE OF ALLEGIANCE**

### **PUBLIC COMMENT:**

No one registered to speak during the public comment period.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

Approval of minutes of the July 01, 2025 Town Board meeting.

Approval of the check register dated July 15, 2025.

Approval of Operator's License Applicant(s) for: *(Background check has been completed, no issues found)*

Susan L. Stanford, Road Ranger  
Trivillion L. Donaldson, Road Ranger  
Judy K. Mitchell, Road Ranger  
Elizabeth M. Small, Road Ranger

Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*

John Pitas, 1902 Spring Rd.  
Mark & Janiece Bolender, 1970 Rinden Rd.  
Phil Jensen, 2766 Alice Cir.  
Andrew & Tessa Coon, 2590 Penny Ln.  
Josh & Sonja Lepine, 2037 Skyline Dr.

Motion by Supervisor Olson, second by Sup. Gouaux, to approve the consent agenda items as listed.  
Motion carried 5-0.

## **BUSINESS.**

### **Discussion and possible action regarding the request from Donna Lazenby, of the Kegonsa Sailors Club, to purchase Lot 25 off of Williams Pt. Dr, near the Town of Pleasant Springs Boat Landing on Sugarbush Lane, from the Town of Pleasant Springs.**

Donna Lazenby and Katy Freye, members of the sailing club were in attendance to discuss their request. Chair Green reported out. A discussion followed. The lot could be used in the future for expansion of the boat landing. The lot should be kept as public property to serve the town's residents as needed. The Board was in consensus to not sell the lot. No action taken.

### **Discussion and possible action regarding moving forward with the process of vacating a portion of Kong Rd. and all of Holzhuter Rd.**

Chair Green reported out. A portion of Kong Rd. was not paved due to it serves only one residential property. The cost to pave that portion of Kong Rd. would be approximately \$15,000.00. Holzhuter Rd. is also being considered for vacating. A discussion followed. These roads are eligible for discontinuance due to they are mostly a private road serving only one residential property. The Board was in a consensus to start the process to vacate a portion of Kong Rd. and all of Holzhuter Rd.

### **Discussion and possible action regarding the boat landing citation process.**

The Board reviewed the boat landing citation process. There are no changes at this time.

### **Discussion and possible action regarding the 2025-2026 Energy Purchase Contract from Alcivia for LP/Propane.**

The Board reviewed the contract from Alcivia.

Motion by Supervisor Schuck, second by Sup. Gouaux, to accept the proposed LP 2025-2026 Pre-pay Energy Purchase Contract from Alcivia, with a price of \$1.699 per gallon, for 1903 gallons, in the amount of \$3233.20. Motion carried 5-0.

### **Discussion of Public Works projects and duties.**

Chair Green reported out. Public Works has started the second round of ditch mowing, researching the addition / cost of a second parking lot at Oak Knoll Park (this will be on a future agenda), possibly purchasing a new snow plow truck, there is one available now and could save the town \$25,000, if approved, they would purchase the truck in 2025, and the plow and other truck equipment in 2026 (this will be on a future agenda), weight limits have been removed on Pleasant Hill Rd.

### **Clerk's report of projects and duties.**

Clerk/treasurer Hougan reported out the office is working on getting set up to take credit / debit card payments for certain licenses and permits, along with tax payments. They will be setting up a training with allpaid in the near future. The office is also working on the day-to-day office responsibilities to include Plan Commission and Town Board agenda's/ packets/minutes, AR/AP, bank reconciliation, selling of various stickers and permits.

**Discussion on items to be placed on the next and / or future agenda:**

- Purchase of a snow plow truck (truck only at this time)
- Installation of a parking lot at Oak Knoll Park
- Bike the Barns Event-Sept. 21
- Badger Challenge Event-Sept.21
- Set 2026 budget meeting dates
- Determine date(s) for Clerk/Treasurer and Deputy Clerk/Treasurer evaluations prior to budget time
- Update on Spring Hill Park structure (as available)
- Road maintenance agreement (if revised & received)
- Other items as requested

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).  
Plan Commission Liaison/Supervisor Olson reported out on tonight's joint Plan Commission and Town Board site visits for the TDR, the TDR and rezone approvals at tonight's joint meeting.

**REPORTS**

Town Board Reports-

Supervisor Gouaux reported she attended the Dane County Sustainability meeting.

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Miller, to adjourn at 7:43 p.m. Motion carried unanimously.  
Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer