

TOWN BOARD MEETING, February 19, 2026

PRESENT: Chair Dick Green, Supervisors Eric Olson, Faith Schuck, Renee Gouaux, and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Melanie Miller

OTHERS IN ATTENDANCE:

Michele Helland, 3059 Course View Dr., via Zoom, Katie Michel, 4350 Oak Park Rd., Nathan Moe, 1896 Williams Dr.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

Katie Michel, 4350 Oak Park Rd., introduced herself, she is currently on the Deerfield Town Board, and she is running for Dane County Board, District 37.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the February 03, 2026 Town Board meeting.
2. Approval of the check register dated February 17, 2026.
3. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Robert & Nancy Chritton, 3146 Shadyside Dr.

Motion by Supervisor Gouaux, second by Sup. Schuck, to approve the consent agenda items as listed for February 19, 2026. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding a Final Certified Survey Map from Emmi Roth (owner) and Michael Mullenberg (agent), to split off approx. 9.97 acres from parcel #'s 0611-324-8561-0 & 0611-324-8530-7, 1680 Williams Dr., and rezone the parcel from FP-35 to RR-8.

Chair Green reported out. The Plan Commission had no objection and the Final Map was approved unanimously.

Motion by Chair Green, second by Sup. Gouaux, to approve the Final Certified Survey Map from Emmi Roth (owner) and Michael Mullenberg (agent), to split off approx. 9.97 acres from parcel #'s 0611-324-8561-0 & 0611-324-8530-7, 1680 Williams Dr., and rezone the parcel from FP-35 to RR-8. Friendly amendment was made by Supervisor Olson, to include Map # 250999, friendly accepted by Chair Green. Motion carried 4-0.

Discussion and possible action regarding the Skyline Dr. Pond maintenance agreement.

The Board reviewed the agreement. There were some questions/concerns of the Board regarding some of the pond maintenance requirements in the draft agreement, which did not apply to the pond and could be removed from the draft agreement. Chair Green asked the current property owner to obtain the original pond maintenance agreement for review at a future Town Board meeting. This item was tabled to allow property owner to present the original agreement, and to make revisions to the draft agreement by removing sections G and H of the draft agreement.

Discussion and possible action regarding the 2026 Open Book and Board of Review Dates as follows:

- Open Book-April 23, 2026 12:00 – 2:00 p.m.
- Board of Review-May 14, 2026 5:30-7:30 p.m.

The Board reviewed the dates and determined those dates would work. Chair Green directed staff to post the notices.

Discussion of Public Works projects and duties.

Chair Green reported out. Public Works employees have been patching pot holes, weight limits were posted last Friday, brush cutting, and they snow plow trucks have been loaded with sand / salt for the upcoming snow predicted.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out. The February Spring Primary went well. There was a total of 267 voters, with 82 of those absentee ballots. Tax collection has come to an end. The February tax settlement checks have been sent out. The annual injury and illness reporting and 2% fire dues reporting has been submitted to the Department of Safety and Public Services (DSPA). The office has been busy with the day to day duties to include preparing agenda's, packets, minutes, boat landing citations, selling yard waste stickers, AR/AP, bank reconciliation, issuing absentee ballots and recording them in WisVote, various required elections duties in WisVote, setting up and taking down for the election, public test of voting equipment and badger books (this is done prior to every election), payroll, and other miscellaneous responsibilities required of the office.

Discussion on items to be placed on the next and / or future agenda:

- Skyline Dr. Pond Maintenance Agreement
- Transportation Resolution
- March 17- 2025 Audit Presentation by Baker Tilly
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

No report was given.

REPORTS

Town Board Reports: (Five-minute limit)

Supervisor Gouaux reported out the Parks Committee met on Feb. 10; they are on the list to receive plants and trees from the free plants / trees program.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

Chair Green shared an email response from Rep. Udell regarding a request for a sound barrier.

Supervisor Schuck reported out on the correspondence included in the packet from the Wisconsin Towns Association meeting she attended, she spoke regarding the transportation resolution, it is recommended for Town Boards to adopt.

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 6:51 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer