

TOWN BOARD MEETING, May 05, 2026

PRESENT: Chair Dick Green, Supervisors Melanie Miller, Renee Gouaux, Faith Schuck and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Eric Olson

OTHERS IN ATTENDANCE:

Joan Kellerman, 2301 Williams Dr., Kevin and Sue Fenton, via zoom

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

No one spoke during the public comment period.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the April 21, 2026 Town Board meeting.

2. Approval of the check register dated May 05, 2026.

Motion by Supervisor Miller, Second by Chair Green, to approve the consent agenda items as listed.
Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding the awarding the bid for sealcoat/chipseal.

The Board reviewed the bids for seal coat. The lowest bid was from Scott Construction.

Motion by Supervisor Gouaux, second by Sup. Miller, to approve the projected bid from Scott Construction for chip sealing on Washington Rd., Williams Dr., and a small portion of Rinden Rd., in the amount of \$101,800.00.

Motion carried 4-0.

Discussion and possible action regarding awarding the bid for pulverize, pave, and overlay.

The Board reviewed the bids. The lowest bid was from Payne & Dolan.

Motion by Supervisor Gouaux, second by Sup. Schuck, to approve the asphalt overlay bid from Payne & Dolan for Country Aire Estates, Lunde Cir., and Country Club Park, in the amount of \$315,200.00.
Motion carried 4-0.

Discussion and possible action regarding the request for the use of Oak Knoll Park from Second Chance Thrift for an open-air market event to take place on May 30, 2026.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the request for usage of Oak Knoll Park on May 30, 2026. Motion carried 4-0.

Discussion and possible action regarding the new sign for the Boat Landing.

The Board reviewed the proposed revised sign designed by Supervisor Miller. There was a discussion regarding the new sign and placement of the smaller signs. Further discussion followed regarding colors for the sign(s).

Motion by Supervisor Gouaux, second by Sup. Schuck, to approve the new signage and signs as suggested to include an updated 4 X 8 sign, and a new consolidated sign with placement of the sign yet to be determined. Motion carried 4-0.

Discussion and possible action regarding preliminary approval of Certified Survey Maps.

Chair Green asked the Town Attorney for his opinion regarding this issue. The problem is the Preliminary Certified Survey Maps (CSMs) have been acted upon with recommended changes, by the Plan Commission and Town Board, and sometimes the Final CSM comes back to the Plan Commission and Town Board for approval and it is beyond the 90-day State Statutes limitation, and towns ordinance, chapter 190. This means that according to the State Statutes and the towns ordinance, the Preliminary CSM by default, is approved due to being beyond the 90-day limitation. A discussion followed regarding the Preliminary CSM and Final CSM and the towns past procedures. He is suggesting in the future not to approve the Preliminary CSM, if it is not ready, it is tabled and not approved. The Final CSM will be approved. He said the towns ordinance, chapter 190, according to the Town Attorney, will need revisions. He would like the Board to authorize the Town Attorney to revise chapter 190 of the town's ordinances. It should be revised to have two parts, one for sub-divisions and one for splits. He stated the Plan Commission is advisory to the Town Board, he said this needs to be made clear. He said the process should be the application comes to the Plan Commission, a map is submitted, the Plan Commission can review the map, but it won't be approved, it would be tabled. The Final Map, or CSM, should not come to the Town Board until ready to be approved.

The Board directed Chair Green to contact the Town's Attorney for review/revisions of chapter 190 of the town's ordinances.

Discussion and possible action regarding the approval of Resolution R-2026-02: Designation of Town Depositories.

Motion by Supervisor Miller, second by Sup. Gouaux, to approve Resolution R-2026-02. Motion carried 4-0 on a roll call with Supervisors Miller, Gouaux, Schuck, and Chair Green voting in favor.

Review, discussion and possible action on the final draft of the Spring / Summer newsletter.

The Board reviewed the final draft of the newsletter.

There were a few suggested revisions for the newsletter, the newsletter will be printed in pasted green, and after the revisions have been made, it can be sent to the printers.

Discussion of Public Works projects and duties.

Chair Green reported out the Public Works employees are still working on removing all of the brush from the recent storms and they are waiting on the excavator, all the sod damage from the plows has been repaired, the plows and wings have been painted, they will be working on removing them in the near future. There is a serious storm sewer problem in the Linnerud sub-division, there are three breaks in the storm sewer pipe creating sink holes which passes through the golf course. This will be a very costly repair. This will need to be repaired once the golfing season is done. They may be able to do a temporary fix for now. The outfalls will be inspected once per year at a minimum.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported on the duties that she and Dep. Clerk/Treasurer Spilde have been working on to include attending the MS4 Stormwater audit with the DNR representative, attending the Stop the Bleed class taught by the Dane County Sheriffs, the annual Dane County Treasurer's Spring Training was held this morning, the bid opening was held for road construction, prepared the documents for the bid opening, etc., prepared the agenda's, packets, minutes for meetings, license renewals, selling of yard waste stickers, dog licenses, and the normal day to day duties and responsibilities of the clerk/treasurers office.

Discussion on items to be placed on the next and / or future agenda:

- Lot 3 Shadyside Land Preservation Committee
- Stoughton Senior Center presentation
- BCPL Loan application documents and resolution
- Updates/Painting/Spruce up of town hall
- Leaf Collection Process-June 2 Meeting
- CUP process / recommendations to DCTA-tabled from the previous meeting
- Items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet.

REPORTS

Town Board Reports: (Five-minute limit)

Supervisor Gouaux reported out on the Parks Committee meeting, she will be picking up free trees on May 14, they need to decide where to plant the trees once they know what types of trees they will be getting. Chair Greens stated he and the Public Works employees will plant the trees.

Supervisor Schuck reported out on the recent meetings she attended to include the Deer-Grove EMS meeting, Cottage Grove Fire meeting, Stoughton Fire meeting, Stoughton Senior Center Commission on Aging Meeting. She highlighted the main topics of discussion for those meetings to include possible consolidation of municipalities, policy for service dogs, and possible unit billing for services at senior centers.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn at 7:46 p.m. Motion carried 4-0.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer