

TOWN BOARD MEETING, July 01, 2025

PRESENT: Supervisors Eric Olson, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Chair Dick Green, Supervisor Renee Gouaux

OTHERS IN ATTENDANCE:

Toni & Jeremy Washa, 1747 Kong Rd.

CALL TO ORDER

Supervisor Olson called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT:

Jeremy & Toni Washa, 1747 Kong Rd., spoke during the public comment period regarding Kong Rd. not being included in the recent paving, and they want to understand the ramifications as to not paving a road. They recently learned their road will be vacated in the future. They stated they are tax payers as well. They wondered about the snowplowing and garbage services, and stated this is a safety hazard in the event there is an emergency and they cannot get out of their driveway. They wondered why the other road was paved and not theirs, and asked about why they weren't given an opportunity to pay for ½ of the road. They stated they are very disappointed.

It was noted that Chair Green and / or Public Works will respond to their questions.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the June 17, 2025 Town Board meeting.
2. Approval of the check register dated July 01, 2025.
3. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Greg Yelk, 1702 Red Oak Dr.
 - Kathryn & Stephen Lyons, 3056 Course View Dr.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the consent agenda items as listed.
Motion carried 3-0.

BUSINESS.

Discussion and possible action regarding the Utica Community Benefit Tractor Ride taking place on Saturday, July 12 (rain date Saturday, July 19) from 9:00 a.m. to noon utilizing County Highway BN, Church St., and Tower Dr.

The Board reviewed the request and checklist.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the Utica Community Benefit Tractor Ride taking place on Saturday, July 12, 2025 with an alternate rain date of Saturday, July 19, 2025. Motion carried 3-0.

Discussion of Public Works projects and duties.

It was reported out on the paving that has been completed, stop signs have been put up around the area of the Country Club, and the 45MPH signs have been ordered and will be installed soon. Supervisor Miller commented the mowing in the town looks good.

Supervisor Schuck requested two school bus signs to be installed in the area around Lunde Circle.

Clerk's report of projects and duties.

It was reported letters went out to those who have driveway damage deposits on file over one year, the annual municipal retail liquor/cigarette-tobacco report has been submitted to the DOR, the quarterly survey of tax collections has been submitted to the IRS, Town Board agenda, packet, minutes, Plan Commission agenda, packet, minutes, & Comprehensive Plan Sub-Committee agenda & packet, issued various licenses & permits, boat landing and yard waste stickers sold, and the day to day responsibilities of the office. Deputy Clerk / Treasurer Spilde attend the Clerk's Bootcamp on June 17.

Discussion on items to be placed on the next and / or future agenda:

- Transfer of Development Rights-Waldner/Skaar
- Alcivia LP Contract
- Update on Spring Hill Park structure (as available)
- Road maintenance agreement (if revised & revisited)
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

Supervisor Olson stated there was nothing to report as the Plan Commission did not meet.

REPORTS

Town Board Reports

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn the meeting at 6:19 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer