

TOWN BOARD MEETING, July 07, 2026

PRESENT: Chair Dick Green, Supervisors Melanie Miller, and Faith Schuck and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Eric Olson, Supervisor Renee Gouaux

OTHERS IN ATTENDANCE:

Stoughton Fire & Ems Chief Josh Ripp, Michael Miller, via zoom

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

No one spoke during the public comment period.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the June 16, 2026 Town Board meeting
2. Approval of the check register dated July 07, 2026.
3. Approval of Operators License application(s) for: *(Background check completed, no issues found, approval is recommended)*
 - Marcia Faulkner, Springers on Lake Kegonsa
 - Chace D. Johnson, BP / Golden Oil
4. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended).*
 - William & Lorene Nolly, 2871 Skycrest Cir.

Motion by Supervisor Schuck, second by Sup. Miller, to accept the consent agenda items as stated. Motion carried 3-0.

BUSINESS.

Discussion and possible action regarding placing fire/ burn ban signs in front of the Town Hall. Chief Josh Ripp was in attendance. He handed out what a proposed sign may look like. He would like permission to place a fire danger sign in front of the Town Hall. He explained there are grants available from the DNR. The signs would require the DNR website to be checked daily and update the sign as needed. This sign could be a good eagle scout, 4-H, boy scout or girl scout project. Chief Ripp will look into this to see if there is any interest from any of these groups for this

project. Chief Ripp stated the sign updates would need to be coordinated with the surrounding fire jurisdictions. The Board did not have a preference if the sign would be temporary or permanent. Chief Ripp will do more research and follow up with any information he finds out. No action taken.

Discussion and possible action regarding the proposed Stoughton Senior Center agreement.

Chair Green stated he spoke with the town's attorney regarding the agreement. The town attorney wondered what services does the Senior Center provide for the annual donation of \$9000.00? Chair Green stated the town attorney also recommended not signing the agreement at this time. Sup. Schuck stated the Senior Center would like a response by the end of July. The senior center director also offered to meet with Chair Green and any Board members regarding questions they may have. Chair Green also stated that due to the new lines drawn by the County, the County recommends Pleasant Springs residents go to McFarland's senior outreach center. A discussion on how the Stoughton Senior Center tallies its usage via swipes are accounted for? How many residents are actually utilizing the Stoughton Senior Center for needs and how many are going to socialize? Sup. Schuck asked the Board members to write down questions they have regarding the Stoughton Senior Center for the Cindy, the current Senior Center Director. Chair Green stated this agreement would triple the amount our tax payers pay now. He mentioned a user fee for those who visit the Senior Center to socialize. A discussion followed. Chair Green was directed to contact the Stoughton Senior Center Director. No action taken.

Discussion and possible action regarding the scope of services from Vandewalle & Associates Inc. for assistance with the towns comprehensive plan, for a starting base cost of \$1800.00.

Chair Green reported out the Town needs to hire a consultant. Vandewalle & Associates would be able to starting Sept. 1, 2026. They should be done by the end of the year. It will most likely cost more than the base cost of \$1800.00. It was mentioned the current data from the comprehensive plan is from 2017. They will need to get the updated 2026 data to add to the comp. plan as well.

Motion by Supervisor Schuck, second by Sup. Miller, to accept the scope of services from Vandewalle & Associates, Inc. for assistance with the towns comprehensive plan for a base cost price of \$1800.00. Motion carried 3-0.

Chair Green stated he will send an email to Plan Commission Chair Dalsoren this morning notifying her of the hiring of a consultant for assistance with the Comprehensive Plan.

Review, discussion and possible action regarding adopting a solar ordinance, and review of draft ordinance (2nd reading).

The Board reviewed the second reading. This will be on the next town board agenda for the third reading and adoption.

Discussion and possible action regarding the quote from Strand Associates for the town hall parking lot reconstruction and paving with an opinion of an approximate amount of \$280,238.40.

The Board reviewed the detailed sheet with an approximate amount for costs associated with a new parking lot. Chair Green reported out the total is the amount if everything was hired out, noted that the first four to five items could be done by the Public Works employees. However, with the costs associated with this project, it cannot be done this year. This project will still need to bid out. No action taken.

Discussion and possible action regarding signs in front of the town hall to advertise for the leaf pickup public meeting, to be held on July 28, and for the ad to be placed in the HUB.

The Board reviewed the proposed banner advertising for this special meeting. Sup. Schuck stated she went to Duck Soup Signs for an estimate on a sign. We have not heard back from them as of tonight's meeting. Inkworks can do the double-sided banner for about \$138. A discussion was held on banners and costs associated with them. A discussion was also held on why the town was holding this meeting, and what will the outcome of this meeting be. Lake property owners can mulch their own leaves, collect them, bag them, and bring them to the yard waste site. There are some serious questions if the town approves a leaf district for the properties involved regarding adding this service to the tax bills, especially if the town does not provide the leaf collection service. Chair Green stated we need to figure out the most economical way to purchase the signs for this meeting. Further discussion was held. It was decided the meeting will still be held as scheduled.

Motion by Supervisor Schuck, second by Sup. Miller, to go with the banners at staples for \$48.00 each, with a friendly amendment by Chair Green, seconded by Sup. Schuck, for a cost not to exceed \$110.00. Motion carried 3-0.

Discussion of Public Works projects and duties.

Chair Green reported out. Public Works employees have been patching pot holes, they are starting the second round of road side mowing, the chip sealing project on Williams Dr. was put on hold as they ran out of the chips, a discussion was held regarding the sign at the boat landing.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out the office sent out approximately 170 absentee ballots for the August 11 primary election, they are preparing for the upcoming election, submittal of the required reports to state agencies, AR/AP, bank reconciliation, agenda's, packets, minutes, and the day-to-day duties of the office.

Discussion on items to be placed on the next and / or future agenda:

- Stoughton Senior Center agreement
- Approval of LP with Alcivia for 2026-2027
- Badger Challenge-event date Sept. 27, 2026
- Solar Farm Ordinance
- Lot 3 Sunnyside Committee
- Country Club entrance sign
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report). The Plan Commission did not meet; there was nothing to report.

REPORTS

Town Board Reports:

Supervisor Schuck reported out she attended the Cottage Grove Fire & EMS meeting, and the Commission on Aging Meeting, she reported out on what was discussed during the meetings to include the service animal housing, the search for a new Senior Center Director and upcoming budget, the strategic plan, and does the town want any services/programs to be held at the town hall.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

Chair Green reported out on some complaints he received, he contacted the Dane County Planning and Zoning Inspector to request inspections on several properties within the town, pot hole complaints, the complaint letter received from a resident.

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn at 7:44 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan
Clerk/Treasurer