

TOWN BOARD MEETING, August 05, 2025

PRESENT: Chair Dick Green, Supervisors Eric Olson, Faith Schuck, Renee Gouaux, and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Melanie Miller

OTHERS IN ATTENDANCE:

Joan Kellerman, 2301 Williams Dr., Josh Ripp, 601 Clyde St., Stoughton Fire & EMS., Nick Archibald, 3826 Vilas Rd., Kristin Danninger, 2531 Williams Dr., Paul Bardwaj, 1170 22nd Ave., Kenosha WI, representing Golden Oil, Ted Gement, 4300 13th St., Racine WI., representing Golden Oil, Brady Salter, representing Stoughton Baseball, Jeff Winge, via Zoom.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)
No one registered to speak during the public comment period.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the July 15, 2025 Joint Plan Commission and Town Board meeting, and the July 15, 2025 regular Town Board meeting.
2. Approval of the check register dated July 22, 2025 and August 5, 2025.
3. Approval of Operator's License Applicant(s) for: *(Background check has been completed, no issues found)*
 - Brian J. Sumner, BP/Golden Oil/Pleasant Springs Travel Plaza
 - Kathanne T, Reul, The Pub at Pleasant Springs
4. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Charlotte Ebert, 2888 Skyline Ln.
 - Greg & Claudia Quam, 3107 Sunnyside St.
 - Adrienne Miller, 1945 Spring Rd.

Motion by Supervisor Olson, second by Sup. Gouaux, to approve the consent agenda items as listed. Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding adding parking space to Oak Knoll Park with an approximate cost of \$16,000.00. Brady Salter, of Stoughton Baseball was in attendance. Chair Green reported out on the project and approximate costs associated with the proposed parking lot. Brady reported out the Stoughton Baseball Board would prefer to not have a second parking lot, and thought they could direct people to park on the grassy area, and also to utilize the parking space more efficiently. Better communication could be utilized when people used the park. A discussion was held. Parking alternatives were discussed and more space could be gained by expanding the parking lot to the south.

Motion by Supervisor Olson, second by Sup. Schuck, to revisit the idea of expanding the current parking lot next Spring. Motion carried 4-0.

Discussion and possible action regarding the boundary lines for the fire and EMS districts in the Town of Pleasant Springs. Stoughton Fire & EMS Chief Ripp reported out on the fire incident on Koshkonong Rd. where there was confusion as to which department should have been dispatched. Stoughton was dispatched but it should have been Cottage Grove. This was not what the contract maps showed. The jurisdiction maps used were set up a long time ago, and they aren't sure why they were set up this way. The current map does not follow the property lines. He presented three options, and of the three options they favored exhibit 3 which adjusted the lines by property and property owner. It was stated the population changes are minimal with 20 people or less affected and response times shouldn't change. Further discussion followed.

Motion by Supervisor Olson, second by Sup. Schuck, to approve option #1, exhibit 3, of the new plat map. Friendly amendment by Chair Green and accepted by Sup. Olson to add "plat". Motion carried 4-0.

Discussion and possible action regarding an application from I-94, LLC, d/b/a Pub 94, at the Pleasant Springs Travel Plaza, Ted Gement, agent, for a Class "B" Beer and "Class B" Liquor License, for the premises located at 2763 County Highway N, Cottage Grove, WI, 53527.

Ted Gement and Paul Bardwaj of the Pleasant Springs Travel Plaza were in attendance. Chair Green reported out the Town's Attorney is recommending denial, along with the Dept. of Revenue's licensing agent, per Wisconsin State Statutes. This would also not be allowed in the town's alcohol and licensing ordinance. Further discussion was held.

Motion by Supervisor Olson, second by Sup. Gouaux, to deny the application from I-94, LLC, d/b/a Pub 94, at the Pleasant Springs Travel Plaza, Ted Gement, agent, for a Class "B" Beer and "Class B" Liquor License, for the premises located at 2763 County Highway N, Cottage Grove, WI, 53527. Motion carried 4-0.

Discussion and possible action regarding the purchase of a dump truck in the amount of \$167,650.00. Chair Green reported out. He stated if they purchased the truck this year, they would save about \$30,000. They would still use the 2012 snow plow truck this winter, and next year they would budget for the remainder of the equipment needed to outfit the truck for snow plowing. The 2012 truck would be listed for sale after the new truck is all equipped, next year. He asked if the Board

wanted to dip into the towns reserves this year to purchase the truck. The Board reviewed the towns fund cash balance sheet. A discussion was held.

Motion by Supervisor Gouaux, second by Sup. Schuck, to approve the purchase of the snow plow truck in the amount of \$167,650.00, with \$60,000.00 coming out of the boat landing fund, and the remainder of the balance \$107,650.00 coming out of the Summit money market account. Motion carried 4-0.

Discussion and possible action regarding the Road Maintenance Agreement signed by the City of Stoughton. The Board reviewed the agreement signed by the City of Stoughton. The agreement was not the agreement the Town of Pleasant Springs proposed. Per the town's attorney, the recommendation is to not sign the agreement. The Board directed Chair Green to draft a letter to the Mayor of Stoughton stating they are not interested in the agreement and expressing the Boards disappointment. Chair Green will bring the letter back to the next Town Board meeting for approval.

Discussion and possible action regarding the Williams Drive Speed Study, in the amount of \$2,000.00 (\$500.00 per counter). The Board reviewed the agreement and the proposed locations of the speed study on Williams Dr. A discussion was held. The proposed #2 and #3 spots for the speed study counters will be relocated to the s-curve area and near the Erdahl property on Williams Dr. Chair Green will contact Dane County regarding the new areas for the speed study counters.

Discussion and possible action regarding the renewal of the Master Services Agreement with Strand Associates for the town's engineering services. The Board reviewed the agreement with Strand Associates for engineering services.

Motion by Supervisor Gouaux, second by Sup. Olson, to extend the Master Services Agreement with Strand Associates for five more years, ending August 19, 2030, authorizing up to \$7,500 per year for engineering support. Motion carried 4-0.

Discussion and possible action regarding scheduling the 2026 Budget meeting dates.

The budget meeting dates will be held on Thursday, Sept. 25 at 6:00 p.m., Thursday, Oct. 2, @ 6:00 p.m., Thursday, Oct. 23 @ 6:00 p.m., Thurs. Nov. 6 @ 6:00 p.m. if an additional budget meeting is needed, and the Budget hearing and adoption of the budget to be held on Thurs. Nov. 20 starting at 5:30 p.m. *(the final meeting date scheduled for Nov. 20 has been changed to Nov. 18 after the meeting took place)

Discussion and possible action regarding scheduling employee evaluations.

Employee evaluations will be held on Thursday, August 21 starting at 3:00 and 3:30 for Public Works employees, and at 4:00 and 4:30 for the office staff employees. The evaluation form will be distributed to the Board members.

Discussion of Public Works projects and duties.

Chair Green reported out. Four new culverts were placed on Williams Dr., they have completed road side mowing east of Hwy N., the resurfacing on Rinden Rd. has been completed, they will be patching an area on Koshkonong Rd., a concrete pad has been poured in the circle area off of Williams Pt. Dr., and a bench will be installed soon. Chair Green spoke to the railroad regarding the crossing on Skyline, they are waiting for parts to repair the crossing, he reported out on an issue with a resident's burn area on Spring Hill Dr., the burn area was directly over a natural gas pipeline, the resident was contacted by the pipeline and is to cease and desist burning immediately. A letter from the town has also been sent to the resident.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported the town is now able to accept credit/debit card payments for tax payments, dog licenses, operator's licenses, and driveway damage permits. They are working on updating the spreadsheets and gathering information for the 2026 budget, AR/AP, bank reconciliation, 321-yard waste stickers have been sold, filed the annual Video Service Provider report with the DOR in order to receive the aid money in 2026, DNR webinar for new recycling rule revisions, WisVote maintenance, agenda's/packets/minutes, research regarding several items, and the day-to-day responsibilities of the Clerk/Treasurer's office.

Discussion on items to be placed on the next and / or future agenda:

- Bike the Barns Event-Sept. 21
- Badger Challenge Event-Sept.21
- Discontinuance Resolution for Holzhuter Rd. and portion of Kong Rd.
- Update on Spring Hill Park structure (as available)
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

Supervisor Olson reported out the Plan Commission did not meet.

REPORTS

Town Board Reports

Supervisor Gouaux reported out on the first Parks Committee meeting, it was a good meeting and the next meeting is scheduled for August 25, they have plans to meet at most parks prior to the end of this year.

Supervisor Schuck reported out she attended the Cottage Grove Fire meeting where they discussed the budget, she attended the Deer-Grove EMS meeting and the budget was discussed, and also the Stoughton Fire meeting where they discussed a recent accident on HWY 51 where traffic was detoured on Quam Dr., along with a discussion for future re-routing traffic. They also discussed the jurisdictions boundaries.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

Supervisor Gouaux reported out she visited the boat landing on several occasions recently and reported on a discussion she had with a property owner at the boat landing,

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 8:03 p.m. Motion carried 4-0.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer