

TOWN BOARD MEETING, Sept. 16, 2025

PRESENT: Chair Dick Green, Supervisors Eric Olson, Renee Gouaux, Melanie Miller, and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Faith Schuck

OTHERS IN ATTENDANCE:

Brad Jackson, 2005 Skaalen Rd., Kristin Danninger, 2531 Williams Dr., Virginia Lunde, 1898 Skaalen Rd., Peter Heaslett, 2602 Chamberlain, Madison WI., Ann Heaslett, 315 Grand Ave, Madison WI, Jeff Winge, 2426 Wildflower Rd.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

No one registered to speak during the public comment period.

Jeff Winge spoke regarding the upcoming speed study on Williams Dr., he also requested painting the center line around the curve in front of 2548 Williams Dr., to reduce the possibility of an accident and help mitigate some traffic concerns.

Jeff Ackerman, 1996 Skaalen Rd., spoke regarding the speed limit on Skaalen Rd., it is very dangerous and especially having a school bus stop there.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the August 19, 2025 regular Town Board meeting, and the August 21, 2025 Special Town Board meeting.
2. Approval of the check register dated August 14, 2025, Sept. 02, 2025, and Sept. 16, 2025.
3. Approval of Operators License application(s) for: (Background check completed, no issues found, approval is recommended)
 - Steven M. Janzen, Road Ranger
4. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - Tim O'Donnell, 2287 Williams Pt. Dr. (refund sent)
 - Jeff & Heidi Krumenauer, 1819 Skyline Dr. (refund sent)

- Michael & Stacy Stolen, 3046 Linnerud Dr. (refund sent)
- Dean & Jennifer Boettcher, 2753 Oak Knoll Lane
- Donald Tipple, 2049 Skyline Dr.

Motion by Supervisor Miller, second by Sup. Olson, to approve the consent agenda items as listed.
Motion carried 4-0.

BUSINESS.

Discussion and possible action regarding the request for a Conditional Use Permit from Ann Heaslett, owner, and Marcia Tarrant, agent, for parcel #046/0611-191-3715-5, located at 2239 Williams Point Dr for the purposes of an adding an accessory building between 12 and 16 ft in height. Supervisor Olson reported out. The house was moved and a replacement garage was constructed. There will be storage area only in the space above the garage. The Plan Commission passed this unanimously. There are similar garages in the area. There will not be any utilities or habitable space in the garage.

Motion by Supervisor Gouaux, second by Sup. Olson, to approve the request for a Conditional Use Permit from Ann Heaslett, owner, and Marcia Tarrant, agent, for parcel #046/0611-191-3715-5, located at 2239 Williams Point Dr for the purposes of an adding an accessory building between 12 and 16 ft in height. Motion carried 4-0.

Eight Standards:

1. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health safety, comfort of general welfare.

Standard passes unanimously 4-0.

2. The uses, values and enjoyment of other property in the neighborhood for purposes already permitted shall be in no foreseeable manner substantially impaired or diminished by establishment, maintenance or operation of the conditional use.

Standard passes unanimously 4-0.

3. That the establishment of the conditional use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.

Standard passes unanimously 4-0.

4. That adequate utilities, access roads, drainage and other necessary site improvements have been or are being made.

Agent, Marcia Tarrant noted that the applicant has already obtained the necessary permits from the County for shoreline zoning and erosion control.

Standard passes unanimously 4-0.

5. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

Standard passes unanimously 4-0.

6. That the conditional use shall conform to all applicable regulations of the district in which it is located.

Standard passes unanimously 4-0.

7. The conditional use is consistent with the adopted town and county comprehensive plans.

Standard passes unanimously 4-0.

8. If the conditional use is located in a Farmland Preservation (FP) Zoning district, the conditional use is subject to the following additional standards found in section 10.220(1). Attach additional pages, if necessary.

- Explain how the use and its location in the Farmland Preservation Zoning District are consistent with the purposes of the district:
- Explain how the use and its location in the Farmland Preservation Zoning district are reasonable and appropriate, considering alternative locations:
- Explain how the use and its location in the Farmland Preservation Zoning are reasonably designed to minimize the use of agriculture lands:
- Explain how the use and its location does not substantially impair the current or future agricultural lands.
- Explain how construction damage to remaining lands in agricultural use is minimized and/or repaired:

Standard number 8 does not apply to the request.

Discussion and possible action regarding the annual review of the CUP issued on 8/01/2023 to Under the Oaks LLC/Zeteo Community, Kenton Sorenson, Travis Dettinger, agent, for parcel # 046/0611-042-8096-4, 3136 Oak Street, for the purpose of allowing institutional residential use to provide for long-term transitional housing (The Town has not received any complaints since the last review).

The Board reviewed the annual review of the Conditional Use Permit. The two houses are up and property is still under construction. There have not been any complaints. No action taken.

Discussion and possible action regarding the speed limit on Skaalen Rd.

Brad Jackson, spoke regarding the speeding on Skaalen Rd. It is posted at 55MPH in front of his house. He has lived there for 30 years and has always thought 55MPH was too high. He was wondering why it wasn't 45MPH. His primary request is regarding safety. The speed changes 5 times within 5 miles. A discussion regarding the recent speed study which took place on Skaalen in April took place. The Board reviewed the speed study results. The 85 percentile from the results of the study was 52MPH. Per the DOT regulations, all roads/highways are 55MPH unless posted. Regulations state that speeds can be reduced to 45MPH without another speed study. A lengthy discussion took place regarding the speed limit amongst the Board members. Chair Green recommends lowering the area to 45MPH.

Motion by Supervisor Miller, second by Gouaux, to lower the speed limit to 45MPH east of Pleasant Hill to 45MPH. Motion carries 3-1 with Supervisor Olson opposing.

There will be two 45MPH signs and orange flags installed.

Discussion and possible action regarding the use of Oak Knoll Park Saturday, Sept. 27, 2025 by Second Chance Animal Advocates for an open-air market from 7:00 a.m. to 5:00 p.m.

The Board reviewed the request. There have not been any complaints regarding this event.

Motion by Supervisor Miller, second by Sup. Gouaux, to approve the use of Oak Knoll Park on Saturday, Sept. 27, 2025 by Second Chance Animal Advocates from 7:00 a.m. to 5:00 p.m. Motion carried 4-0.

Discussion and possible action regarding consideration of Resolution R-2025-03: Approving Participation in the Dane County Urban County Consortium (DCUCC).

The Board reviewed the resolution agreement documents. A discussion took place. There were some concerns regarding some of the stipulations, policies, and language in the agreement. The Board determined the agreement was sort of vague and ambiguous. They would like more information and clarification prior to approving the agreement and resolution.

Motion by Supervisor Olson, second by Sup. Miller, to deny approving Resolution R-2025-03: Approving Participation in the Dane County Urban County Consortium (DCUCC). Motion carried 3-0 with Supervisor Gouaux abstaining.

Discussion and possible action regarding date for the closure of the yard waste site for the season.

A brief discussion took place. The Board determined the closing date for the yard waste site will be December 1, 2025 with the last weekend the yard waste site will be open is November 29 and 30, 2025.

Discussion of Public Works projects and duties.

Chair Green reported out. The weeds have been cleaned out of Quam Park and new mulch has been placed in the playground area. They are patching the Williams Dr. culverts; they did two today and two tomorrow. They made some repairs at Oak Knoll Shelter to include repairing the double doors to the kitchen and lighting. They have worked on several gravel roads; they will begin the final roadside mowing soon. The leaf collection is scheduled for the 1st and 3rd weekends in November. Chair Green received a call from a member of FOLKS regarding purchasing the leaf vacuum truck to be shared with the Town of Dunn, with FOLKS offering to pay 1/3 of the cost. The previous quote to purchase the truck was \$25,000, however, the price is now \$42,000. The Towns share is \$14,000. This will be added to the next town board agenda for consideration. They are still renting the leaf

vacuum truck for this fall. The Town will need to put up another building in the future. They hope to spruce up the town hall garage trim and painting this fall.

Clerk's report of projects and duties.

Clerk Hougan Reported out the office has been working on the 2026 Budget, agenda's, packets, and minutes, submitted the annual DNR grant application, employee reviews, sent a letter regarding the road maintenance agreement to the City of Stoughton Mayor and Alderpersons, Danielle is updating the Conditional Use Application to simplify the application process, sent a letter to a resident regarding a garbage toter, attended a webinar training on the new LandNav tax collection software, working with the other agencies involved in the new Fire/EMS boundaries, we need to get a clearer map and update the parcels involved, and send notices to those property owners who are affected by the new boundary lines.

Discussion on items to be placed on the next and / or future agenda:

- Possible Discontinuance Resolution for a portion of Kong Rd.
- Purchase of a leaf vacuum truck
- Other items as requested

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report). Supervisor Olson reported out the Heaslett Conditional Use Permit was unanimously approved; the annual review of the Zeteo Conditional Use permit was unanimously approved. The Conditional Use Permit application is being updated to be more streamlined. Majid with Dane County Planning Dept. will be assisting with the Comp. Plan rewrite. He is finishing up with another town, and our town is next on the list.

REPORTS

Town Board Reports

Supervisor Gouaux reported out on the Parks Committee meeting. They are having a meeting with the Dane County Sustainability Director a Monday, Sept. 22 with information on grant funding. They discussed adding native grass/wildflower plantings to the Spring Hill Park. They also discussed adding different types of playground equipment in the parks instead of the same playground equipment in all the parks. They also discussed the parks to be adult and child friendly.

Chair Green reported out on a letter sent regarding the garbage toter issue.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Chair Green reported out the 3rd snowplow driver may not want to come back, so we will need to post for a 3rd snowplow driver.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Gouaux, to adjourn at 7:17 p.m. Motion carried 4-0.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer