

TOWN BOARD MEETING, Oct. 7, 2025

PRESENT: Chair Dick Green, Supervisors Renee Gouaux, Melanie Miller, Faith Schuck, and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Eric Olson

OTHERS IN ATTENDANCE:

Traci Morovic, 1724 N. Red Oak Dr., Kerry Marren, Dane County Board member, 72 CR B, Cambridge WI, Kristin Danninger, 2531 Williams Dr., Kevin Fenton, Jeff Winge, via zoom

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

NOTICE OF POSSIBLE CLOSED SESSION

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

No one registered to speak during the public comment period.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the September 16, 2025 regular Town Board meeting, and the Sept. 25, 2025 Special Town Board Budget meeting.
2. Approval of the check register dated Sept. 30, 2025 and Oct. 07, 2025.
3. Approval of Operators License application(s) for: *(Background check completed, no issues found, approval is recommended)*
 - Tanique L. Grant, BP Pleasant Springs
4. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Brian Liebenstein, 1592 Kaase Rd.
 - Joe Ender, 2703 Rolling View Rd.
 - Grant & Barb Jentoft, 1820 Oakview Dr.
 - David Clinite, 2265 Williams Point Dr.

Motion by Supervisor Schuck, second by Sup. Miller, to approve the consent agenda as amended with the correction of the minutes. Motion carried 4-0.

BUSINESS.

Presentation by members of the Parks Committee to discuss priorities and needs of town parks.

Supervisor Gouaux introduced the members of the Parks Committee. She reported out on the assessments they have made regarding the needs to the town parks in which they have visited. The overall consensus is the town is fortunate to have land dedicated for the parks and they recognize the work involved in keeping the parks maintained. They would like to do a survey possibly in the winter to assess the usage of the parks to include the ages of the people utilizing the parks. There are opportunities to possibly reduce the amount of mowing in the parks by native plantings, etc. without spending a lot of money. Each of the Parks Committee members present reported out on their findings. A budget priorities list was provided to the Board. A discussion took place on what the Parks Committee feels should be first on the list. They would like to apply for a Dane County Urban Water Quality Grant for Oak Knoll Park to deal with the water issues at the park. They can apply for the grant over the winter and decide how to approach other areas of needs for the parks. The grant would be funded at 60%, with the other 40% funded by the Town. The first item on their list is to clear the path at Oak Wood Hills Park. The second item is to research and apply for the Dane County Urban Water Quality Grant, the third item is to focus efforts at Oak Knoll Park. They will continue next year in determining the needs of the other town parks and continue for future needs in 2027. Further discussion followed.

Motion by Supervisor Gouaux, second by Sup. Miller, to recommend the Parks Committee proceed with applying for the Dane County Urban Water Quality Grant, and to share a copy of the grant documents with the Town Board. Motion carried 4-0.

It was noted Public Works will grade the walking path at Oak Wood Hills Park and spread gravel on the path.

Discussion and possible action regarding the purchase of a leaf vacuum truck with the towns portion to be \$14,000.

Chair Green reported out. The leaf vacuum truck has been used for several years by the City of Stoughton, and has been rented out to the Town of Pleasant Springs and the Town of Dunn to go around and pick up leaves from residents around the lake. They have purchased new vacuum trucks and now they are offering a used one for sale. The Town would pay 1/3 of the cost of the truck. A discussion followed. The Town could set up additional leaf drop off sites at the Boat Landing and Quam Park for residents to drop off leaves. Public Works employees would go around and pick them up from the drop off sites. They could also use the yard waste site during open hours. Chair Green was directed to have a discussion with Friends of Lake Kegonsa (FOLKS) regarding the leaf vacuum truck and setting up the additional leaf drop off sites. No action taken.

Discussion and possible action regarding the Notice of Claim in the amount of \$975.88 for paint damage to a vehicle.

The Board reviewed the Notice of Claim.

Motion by Supervisor Miller, second by Sup. Schuck, to direct staff to file the claim with Rural Mutual Insurance. Motion carried 4-0.

The Closed Session Item was moved to the end of the agenda.

Discussion of Public Works projects and duties.

Chair Green reported out. One of Public Works employee's is on vacation. Huston's came today to take care of the brush pile at the Yard Waste Site. Road side mowing continues east of Highway N. He received a call from a resident regarding a partially blocked culvert on Linnerud Dr., Public Works will borrow a camera from the Sanitary District to do further research on the culvert. Maintenance has been done on the town's tractor and front end loader.

Clerk's report of projects and duties.

The office has been working on the budget spreadsheets, various meeting agenda's, packets, and minutes, end of the year preparation, payroll to include per diems, AR/AP, bank reconciliation, and other day to day duties of the clerk/treasurer's office.

Discussion on items to be placed on the next and / or future agenda:

- Revisit Leaf Vac item after discussion with FOLKs and Dunn
- Possible Discontinuance Resolution for a portion of Kong Rd.
- Oct. 21 Possible Jt. Plan Commission and Town Board
- Other items as requested

Supervisor Miller reported out she will not be in attendance for the Oct. 21 meeting

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

No report as the Plan Commission meets Oct. 8, 2025.

REPORTS

Town Board Reports

Supervisor Schuck reported out she attended the Commission on Aging meeting today, and the recent Stoughton Fire Dept. meeting. She provided the minutes from the Commission on Aging meeting and reported out on several items which were discussed at the meetings. Fire Prevention Day is this Saturday.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Motion by Supervisor Schuck, second by Sup. Gouaux, to move into closed Session at 7:10 P.M. pursuant to Wisconsin State Statutes 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Employee Compensation:

Consideration of base wage adjustment for Deputy Clerk/Treasurer. Motion carries 4-0 on a roll call vote with Supervisors Miller, Gouaux, Schuck, and Chair Green voting in favor.

Clerk/Treasurer Hougan presented the request. The Board reviewed the information provided.

Motion by Supervisor Miller, second by Sup. Gouaux, to reconvene in open session. Motion carries 4-0 on a roll call vote with Supervisors Schuck, Gouaux, Miller, and Chair Green voting in favor.

Discussion and possible action on matter discussed in closed session.

Motion by Supervisor Miller, second by Sup. by Sup. Schuck, to raise the hourly rate for the current Deputy Clerk/Treasurer to \$26.00 per hour effective Oct. 7, 2025. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Gouaux, second by Sup. Miller, to adjourn at 7:28 P.M. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer