

TOWN BOARD MEETING, October 17, 2023 – 6:00 P.M.

PRESENT: Town Chair Dick Green, Supervisors Eric Olson, Larry Schuller, Faith Schuck, Supervisor Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

OTHERS PRESENT:

Joel Hougan, 2371 County Rd BN, Joan Kellerman, 2301 Williams Dr.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

No one spoke during the public comment period.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the October 3, 2023, Town Board meeting, and October 5, 2023 Budget meeting.
2. Approval of the check register dated October 17, 2023.
3. Approval of an Operator's License for: *(Background check completed, no issues found. Approval recommended)*
 - Scott R. Prosa, BP/Golden Oil
 - Marcia Faulkner, Springers
4. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Scot Warren, 2741 River Dr

Supervisor Schuck stated the person she spoke with from Dane County Highway was John Strandlie, and that he should be listed in the October 3, 2023 Town Board meeting minutes.

Motion by Supervisor Schuller, second by Sup. Schuck, to approve the minutes of Oct. 3 and Oct. 7, approval of the check register dated Oct. 17, 2023, approval of the operator's licenses and driveway damage deposit as listed on the consent agenda. Motion carried 5-0.

BUSINESS.

Discussion and possible action regarding an application by Joel Hougan to rezone two parcels, parcel #'s 046/0611-221-8000-2 and 046/0611-221-8500-7, located on 2371 County Road BN, Stoughton, WI 53589, for a total of 5 acres out of 40.5, from FP-35 Farmland Preservation to RR-4 Rural Residential, and sell them to a friend.

Joel Hougan was in attendance. He explained he is only selling one parcel and keeping the other parcel. Supervisor Miller reported out. The Plan Commission discussed the flag lot and due to the situation, it was determined it made sense. This request was unanimously approved by the Plan Commission. Chair Green visited the site, and has some concerns regarding the view looking east, Hougan explained Dane County approved the location of the access. Hougan explained he is removing 5 acres off the 40-acre parcel, with the remaining acreage to be in the farmland preservation. Supervisor Schuck had questions on the accesses, to which her questions were satisfied. There will be no further development.

Motion by Supervisor Miller, second by Sup. Olson, to approve an application by Joel Hougan to rezone two parcels, parcel #'s 046/0611-221-8000-2 and 046/0611-221-8500-7, located on 2371 County Road BN, Stoughton, WI 53589, for a total of 5 acres out of 40.5, from FP-35 Farmland Preservation to RR-4 Rural Residential, and sell to a friend. Motion carried 5-0.

Discussion and possible action regarding the Preliminary Certified Survey Map from Joel Hougan, applicant, Map # 2888, parcel # 046/0611-221-8000-2.

Supervisor Miller reported out. The final Certified Survey Map will need to indicate the property owners, utilities (if any), and the proper town language to include the name of the clerk on the signature page.

Motion by Supervisor Olson, second by Sup. Miller, to approve the Preliminary Certified Survey Map from Joel Hougan, applicant, Map # 2888, parcel # 046/0611-221-8000-2, with the following conditions for the final CSM:

- Indicate names of property owners
- List utilities
- Add the proper town language and clerk's name

Motion carried 5-0.

Discussion and possible action to approve an Ordinance prohibiting the use of Jake Brakes on County Highway N. (Second reading).

Chair Green reported out. This request was brought to the Board via signed petition by town residents indicating they would like an ordinance passed prohibiting Jake Braking. Dane County Highway will determine the placement of the signs along Highway N within

the Town of Pleasant Springs. This will be placed on the next Town Board meeting agenda for the third and final reading.

Discussion and possible action regarding renewal of the certificate of deposit from DMB Community Bank.

The Board reviewed the current Certificate of Deposit rates from various banking entities.

Motion by Supervisor Schuller, second by Sup. Schuck, to reinvest the Certificate of Deposit with DMB Community Bank for a period of 12 months at a rate of 5.76%. Motion carried 5-0.

Discussion and possible action regarding plumbing repairs at the Town Hall.

Chair Green reported out on the condition of the plumbing and water heater. He encouraged the members of the Board to take a look at the plumbing, as it's a disaster waiting to happen. He discussed the condition of the old galvanized pipes and the leaking water heater, etc. He talked to several plumbers and they were not interested. Kahl plumbing came out and looked at the areas in need and estimated the project at \$2290.00 for repairs. There is money in the budget.

Motion by Supervisor Olson, second by Sup. Schuller, to approve the cost for plumbing repairs and the leaking water heater in the amount of \$2300.00. Motion carried 5-0.

Discussion and possible action regarding automated gate for yard waste site.

Chair Green reported out. The gate would automatically open and close from an app on a cell phone. The app can accompany up to 16 cell phones. The cost of this would come out of the America Rescue Plan Act (ARPA).

Motion by Supervisor Miller, second by Sup. Schuller, to table the automated gate for the yard waste site at this time. Motion carried 5-0.

Discussion and possible action regarding placing gutters on the town garage and salt shed.

Chair Green reported out. Every time it rains heavy the water runs into the garage, then into the drain, into the tank, and the tank then needs to be pumped. The Board reviewed the quote from Larson Home Services in the amount of \$9957.00.

Motion by Supervisor Schuller, second by Sup. Miller, to accept the proposal from Larson Home Services to install gutters on the town hall garage and salt shed in the amount of \$9957.00, with the funds to come out of the America Rescue Plan Act Funds. Motion carried 5-0.

Discussion of Public Works projects and duties.

Chair Green reported out on the Public Works projects and duties to include they finished the ditch mowing, there were issues last week with the tractor as a stray wire was shorting out the transmission, it has been repaired and is still under warranty, working on the WISLR reporting, winterized at Oak Knoll, removed dead trees, there was a road sign

stolen off a sign post, it has been replaced, took down tennis and volley ball nets, Elite Concrete started putting up forms for the concrete at the tennis court at Quam Park, A Ring camera will be installed in front of the Town Hall, currently they have not received any applicants for the 3rd snowplow driver, Gary had a call from Dane County dispatch on Saturday regarding a road washed out, however, when he arrived there wasn't a washout in the area reported, it was later determined the washout was on Highway B.

Clerks report of projects and duties.

Clerk Hougan reported staff took the Badger Book training in Madison last week, compiled agendas and packets and drafted minutes for the Plan Commission Town Board, Town Board Budget meetings, working on the budget, bank reconciliation, and all the day to day duties and responsibilities of the clerk/treasurer's office

Discussion on items to be placed on the next and / or future agenda:

- Jake Brake Ordinance, final reading
- Update/direction from Board to Plan Comm on Comp Plan

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

A discussion took place regarding the Comp Plan process. The Board discussed forming a sub-committee, and to ask Dane County Planning and Zoning regarding areas of the Comp Plan which need to be updated.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Chair Green reported out on the email he received from a resident regarding the Nov. 1 closure of the yard waste site. Public Works or Chair Green can be called and they can open the gate.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 6:57 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan

Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.