**TOWN BOARD MEETING, December 17, 2024 – 6:00 P.M.**

**PRESENT:** Chair Green, Supervisors Eric Olson, Faith Schuck, Melanie Miller and Renee Gouaux (virtually), and Clerk/Treasurer Maria Hougan.

**ABSENT:**

**OTHERS IN ATTENDANCE:**
Matt Hauge, 2928 County MN, Jeff Winge, 2426 Wildflower Rd., Kenneth Schuck, 1616 Spring Rd., Ryan Dalsoren (virtually), Eric Staats (virtually)

**CALL TO ORDER**
Chair Green called the meeting to order at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** The Board listens to residents speak on any issue (three-minute time limit)
Eric Staats, inquired regarding a road cycling race utilizing Town of Pleasant Springs Roads. He was directed to contact the office to be placed on a future agenda. Jeff Winge, 2426 Wildflower Rd., stated he read the recent newsletter and the information was all good.

Any item listed on the agenda is subject for action.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without*
*discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the December 3, 2024 Town Board meeting.

2. Approval of the check register dated December 17, 2024.

3. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)

    - Richard Quale, 3114 North Star Rd

    Motion by Supervisor Olson, second by Sup. Schuck, to approve the consent agenda items as listed. Motion carried 4-0.

**BUSINESS.**

**Introduction of Dane County Sheriffs Community Deputy Zachary Barton.**
Zachary Barton was not able to be in attendance for this meeting due to illness.

**<u>Discussion and possible action regarding Ordinance O-2024-001: Establishing All-terrain and Utility-terrain vehicle routes in Pleasant Springs. (second draft reading).</u>**
The Board reviewed the modified draft from the Attorney. Chair Green had some suggestions for changes to the draft ordinance. A discussion took place regarding ATV/UTV clubs.

Motion by Chair Green, second by Supervisor Olson, to revise section 202.31 regarding the signage to state, *All authorized ATV/UTV routes shall be designated by route signs meeting the requirements of §NR64.12(7), Wis. Admin. Code. Signs may be provided and installed by club members / volunteers as supervised by town public works employees*. And to add this sentence as follows: *The town will annually inspect route signs and signs will be maintained by the ATV/UTV club, or its successor*. Motion carried 4-0.

Motion by Chair Green, second by Supervisor Olson, to make the change in section 202.30 (5) to only state:
*ATVs/UTVs shall observe the posted speed limits.* Motion carried 4-0.

Motion by Supervisor Olson, second by Sup. Schuck, to approve the Attorneys changes as specified in section 202.32 to (7), (11), and (12). Motion carried 4-0.

This ordinance will be brought back for the third reading in January.

**<u>Discussion and possible action regarding a maintenance agreement with the City of Stoughton regarding the previous annexation property along Skaalen Rd.</u>**
Chair Green reported out. This came about due to a farmer planting crops in the road right of way, and as a result, a letter was sent to the property owner. However, the area had been annexed to the City of Stoughton several years ago. There needs to be a maintenance agreement in place for the area owned by the City of Stoughton. The town has been maintaining and paying for this section of road all these years. Chair Green contacted the Mayor of the City of Stoughton and their attorney will draft an agreement. Further discussion followed. No action taken until there is a response on a draft maintenance agreement from the City of Stoughton.

**<u>Discussion and possible action regarding the 2025 fuel purchase contract with Alcivia.</u>**
The Board reviewed the information provided by Alcivia. A discussion took place on the gallons of regular gas and diesel for the 2025 contract.

Motion by Supervisor Schuck, second by Sup. Miller, to engage in a fuel contract with Alcivia for 87e10 regular gas in the amount of 1300 gallons, at a price of $2.77/gal or less; and diesel gas in the amount of 4100 gallons at a price of $2.835/gal or less, for the 2025 fuel contract. Motion carried 4-0.

**Discussion and possible action regarding Resolution R-2024-07: Adopting the fees for certain permits, licenses, and applications. (adding yard waste site stickers to the fee schedule, and increase of dog license fees).**
The Board reviewed the revised fee schedule resolution.

Motion by Supervisor Miller, second by Sup. Schuck, to adopt Resolution R-2024-07: Adopting the fees for certain permits, licenses, and applications, as presented. Motion carried 4-0.

**Discussion and possible action regarding the revised credit card policy as recommended by Baker Tilly.**
The Board reviewed the revised credit card policy.
Motion by Supervisor Schuck, second by Sup. Olson, to approve the revised credit card policy replacing the previous policy.
Motion carried 4-0.

**Public Works report of projects and duties:**
Chair Green reported out. They are waiting on the delivery of the wood chipper, mowing has been completed, maintenance is being performed on equipment, the grab bucket has been added for brush, replaced carbides on plows, trucks are ready for plowing, old street signs are being replaced, they purchased a new floor jack with ARPA funds and are looking to purchase new shop tools with remaining ARPA funds, the speed study on Williams Dr. and Skaalen Rd. will be done in the Spring.

**Clerk's report of projects and duties.**
Clerk/Treasurer Hougan reported out tax bills have gone out and they are collecting tax payments, and processing dog licenses. The newsletter has gone out. They are working on end of year duties and the day-to-day responsibilities of the office.

**Discussion on items to be placed on the next and / or future agenda:**

- ATV/UTV Ordinance (3rd reading)
- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- Other items as requested

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).
Supervisor Miller reported out the Comprehensive Plan Sub-Committee met and all the members were in attendance. She was appointed as the recorder, and Kenneth Schuck

was appointed the Vice Chair. Responsibilities were divided up amongst the members. They are working on a survey to be out by the end of January. They plan to meet once per month with the next meeting proposed to be held on January 9, 2025 @ 5:00 p.m.

**REPORTS**

Town Board Reports: Supervisor Schuck reported out she attended the Stoughton EMS meeting on Dec. 5 and participated in a group interaction for generations to understand how the different generations react on different things. It was a good meeting. She will be attending Deer-Groves EMS meeting on Thursday, Dec. 19.

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.
Chair Green reported out he received two emails from residents, one resident was expressing concerns over the Emmi Roth signage issue, and the other resident had questions regarding the budget page included in the newsletter.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Schuck, to adjourn at 7:00 p.m. Motion carried unanimously.

Respectively Submitted,
Maria “Pili” Hougan
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*