

**TOWN BOARD MEETING January 19, 2021 – 6:00 P.M.  
VIRTUAL ZOOM MEETING**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Maria Hougan

**OTHERS PRESENT:** Superintendent Alex Mesdjian, Greg Duckert, Ounla Thonsavanh

**ABSENT:**

**CALL TO ORDER:** Chair Pfeiffer called the Town Board meeting to order at 6:00 p.m.

**MINUTES OF THE JANUARY 5, 2021 TOWN BOARD MEETING.**

Motion by Supervisor Bolender, Second by Sup. Olson, to approve the January 5, 2021 Town Board minutes.

**PUBLIC COMMENT**

**BUSINESS.**

**Discussion and possible action regarding the one-year review of the CUP issued on 12/11/2019 to Ounla Thongsavanh, for parcel # 0611-034-9685-0, located at 2154 Rinden Road, Cottage Grove, WI 53527, for religious purposes.**

Ounla was in attendance. Supervisor Olson reported out. The Plan Commission approved to renew the Conditional Use Permit for one year. All requirements of the CUP have been met and he is in compliance with the requirements and conditions. There have not been any complaints. A discussion followed regarding how to go about CUP renewals. Does the Board feel they need to continue with annual renewals or maybe an initial annual review, and then if there are complaints? Supervisor Olson said it makes sense to tie the reviews to complaints. If there aren't any complaints, then no need to review annually. Supervisor Larsson agrees. A CUP can be withdrawn if complaints are filed. Initially a one-year review and then tie to if any complaints are received.

Motion by Supervisor Olson, second by Sup. Larsson, to approve the Conditional Use Permit originally issued on 12/19/2019, to Ounla Thongsavanh, for parcel # 0611-034-9685-1, located at 2154 Rinden Road, Cottage Grove, WI 53527. Motion carried 5-0.

**Discussion and possible action regarding the final Certified Survey Map, # 5621-20, from Andrew Walker for 1.089 acres of a total of 1.089 acres of parcel # 0611-304-9600-4, located at 2967 Shadyside Dr., Stoughton, to split the lot to build a second single-family home on the lot.**

Supervisor Olson reported out. This request was a simple lot split creating 2 residential parcels. The Plan Commission unanimously approved this request.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the final Certified Survey Map, # 5621-20, from Andrew Walker for 1.089 acres of a total of 1.089 acres of parcel # 0611-304-9600-4, located at 2967 Shadyside Dr., Stoughton, to split the lot to create another buildable single-family lot. Motion carried 5-0.

**Discussion and possible action regarding a rezone request from Gregory Duckert, to rezone parcel # 046/0611-242-9000-5, located at 2296 Tower Dr., Stoughton WI 53589 from PF35 to RR16 on Lot 1 which is 19.96 acres and RR16 on the remaining 19.03 acres to be recognized as lot 2, to build a retirement home on a portion of the land and sell the main property and buildings.** Greg Duckert was in attendance. Supervisor Olson reported out. The Plan Commission Unanimously approved.

Motion by Supervisor Olson, second by Sup. Larsson, to approve the rezone request from Gregory Duckert as listed above with the following conditions:

Conditions:

- The Transfer of Developmental rights for Greg Duckert, approved by the Pleasant Springs Plan Commission on Dec 9, 2020, to be used with Lot 2. Lot 2 will then be deed restricted for no further residential development.
- Lot 1 will be deed restricted for no further residential development.

Motion carried 5-0.

**Discussion and possible action regarding the preliminary Certified Survey Map from Gregory Duckert, to rezone parcel # 046/0611-242-9000-5, located at 2296 Tower Dr., Stoughton WI 53589 from PF35 to RR16 on Lot 1 which is 19.96 acres and RR16 on the remaining 19.03 acres to be recognized as lot 2, to build a retirement home on a portion of the land and sell the main property and buildings.** Supervisor Olson reported out. The Plan Commission unanimously approved this request.

Motion by Supervisor Olson, second by Sup. Larsson, to approve the preliminary Certified Survey Map as listed above, with the following conditions:

Conditions:

- Include a site plan for buildings
- Driveways, utilities, and quarry must all be marked on the map
- Include township signatures & appropriate verbiage

Motion carried 5-0.

**Discussion and possible action regarding resident offer to construct ice skating rink in Quam Park.** Supervisor Olson reported out a resident asked him if the town would allow him to construct an ice-skating rink in Quam Park. There would be no cost to the

town, he would cover all expenses to install the rink, including take down at the end of winter. Chair Pfeiffer wondered about the design of the rink, Sup. Olson responded it would not be elaborate, as simple as boards to hold the water in place to freeze and turn into an ice-skating rink. Chair Pfeiffer asked if Public Works had any concerns regarding the rink. Public Works confirmed they didn't have any problems with the installation. If some of grass dies, they can lay down new grass seed. They could try it for one year and see how it goes. The parks are covered by insurance. Supervisor Larsson stated it was a wonderful idea and is what this community should be about. Sup. Olson stated the requestors are stepping up to do this on their own. They are not looking for any money from the town. Further discussion followed. Supervisor Larsson stated there should be a plan and memorandum of understanding in place. The requester should submit a plan and have something in writing.

Motion by Supervisor Olson, second by Sup. Larsson to allow the neighborhood to construct an ice-skating rink in Quam Park for Winter 2021, pending approval of plan and agreement, by Chair Pfeiffer and the Public Works Superintendent, and authorizing Chair Pfeiffer to sign and approve plan and agreement. Motion carried 5-0.

#### **Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out. They have been busy plowing snow; it's going well and the trucks are holding up good. There have not been any issues. They are working on Skidmore, cleaning up and getting a burn pile ready to burn weather pending. They will start patching the pot holes when the weather improves. The fuel cards are up and running, they tested the cards and they work well. Mesdjian reported out they are expecting their second child in early February, and he will be out on leave.

#### **Discussion and possible action approving the driveway damage deposit refunds for:**

- Mark Bakken, 2541 Door Creek Rd
- Fred Spelhaus, 2463 Center Ave

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the driveway damage deposit refunds for Mark Bakken and Fred Spelhaus. Motion carried 5-0

#### **Discussion and take possible action regarding setting the date for the annual meeting.**

Motion by Supervisor Bolender, second by Sup. Olson, to approve the date for the annual meeting on April 20, 2021 @ 5:00 p.m. Motion carried 5-0.

#### **Clerks report on projects and duties.**

Processing Tax Collection payments  
Dog licenses - Boat-Brush Burning stickers  
Audit  
End of year reporting, etc.  
Caucus Documents

Preparing for Spring Primary

**Discussion on items to be placed on the next / future agenda.**

- February-Refund of Tax Overpayments

**PLAN COMMISSION REPORT**

Supervisor and Plan Commission Liaison Olson reported out on the Plan Commission items approved at the last meeting, those are the items on the agenda tonight. He reported out he attended the on-site meeting for the Duckert rezone and TDR.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet, and commented on the report of a broken window at the Sheriffs precinct, this is the second time a window has been broken withing a few months.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the claims in the amount of \$108,844.59. Motion carried 5-0.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 7:45 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*