

**TOWN BOARD MEETING February 18, 2021 – 6:00 P.M.  
VIRTUAL ZOOM MEETING**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, and Clerk/Treasurer Maria Hougan

**OTHERS PRESENT:**

**ABSENT:** Supervisor Doug Larsson

**MINUTES OF THE FEBRUARY 02, 2021 TOWN BOARD MEETING**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as presented. Motion carried 4-0.

**PUBLIC COMMENT**

No members of the public spoke for the public comment period.

**BUSINESS.**

**Discussion and possible action regarding a previously tabled rezone request from Dennis Williams, acting on behalf of the Estate of Lois Williams, to rezone 3.27 acres of a total of 3.27 acres of parcel # 0611-292-8340-6, located at 2069 Williams Dr., Stoughton, WI, from RR-2 to RR-1 to divide the 3.27-acre parcel into three one-acre parcels for residential development.**

Mr. Williams was not in attendance. It was noted the request had been changed from three parcels to two parcels. Mr. Williams had contacted the sanitary district regarding confirmation of them serving the property, and they did confirm this is something they could do. Chair Pfeiffer reported that some conflicting information has been received from Madison Metropolitan Sewerage District regarding whether and how annexation charges would be assessed if the parcel is divided into two lots as proposed and a home is constructed within the existing service area of the new lot. Chair Pfeiffer indicated he would be contacting the owners to relay the new information he has received and that they may wish to revisit their decision to modify the sub-division request to only two lots instead of three based on this new information.

Motion by Bolender, second by Olson, to approve the rezone request as listed above with the exception of two lots versus three lots as listed above.

Further discussion followed.

Original motion to approve the two lots was retracted by Sup. Bolender and seconded by Sup. Olson.

***Motion by Bolender, second by Olson, to retract the initial motion, and to table this request to give the property owners a chance to determine if they want to change their request back to three parcels, and to allow for new information to be considered by the Board. Motion carried 4-0.***

**Discussion and possible action regarding a new Preliminary Certified Survey Map to replace the previously tabled preliminary CSM from Dennis Williams, to rezone parcel # 0611-292-8340-6, located at 2069 Williams Dr., Stoughton, WI, from RR-2 to RR-1 to divide the parcel into two parcels for residential development.** Due to the information as discussed above, the Board did not want to act on this item at this time.

Motion by Supervisor Olson, second by Sup. Bolender, to table this request. Motion carried 4-0.

**Discussion and possible action regarding a Final Certified Survey Map from Tim Vitense and Brian Remer, regarding a rezone request of 2.42 acres of a total of 16.82 acres of parcel #s 0611-071-9150-1 and 0611-071-9010-0, located at 2843 and 2821 Door Creek Rd, Stoughton, from RR-8 and RR-4 to RR-4 and RR-8, to adjust the lot line. The present zoning is RR-8 and RR-4. The requested zoning is RR-4 and RR-8, to coincide with existing zoning of existing parcels (flipping zoning).** The applicants were not in attendance. Supervisor Olson reported out the Plan Commission approved the Final Certified Survey Map with conditions. The revised Final Certified Survey Map presented tonight has met the conditions.

Motion by Supervisor Olson, second by Sup. Bolender, to approve the Final Certified Survey Map as presented. Motion carried 4-0

**Discussion and possible action regarding the renewal lease agreement for the Brush Compost Site, located at 1734 Tower Drive, set to expire on August 31, 2021, for the period commencing on September 1, 2021 and ending on August 31, 2025.** Chair Pfeiffer reported out. The last Town Board meeting they discussed the option of a shorter renewal period and exploring other options. Moving the site would be more convenient for the residents and Public Works employees. The Board should take a look at the Town of Dunn's site. DNR had said there should not be any issues to relocate the site to the town's property, behind the town hall. Motion by Supervisor Bolender, second by Sup. Olson, to table this to the next meeting. Motion carries 4-0.

**Discussion regarding the maintenance / repair plans for the Shadyside retention pond.** Chair Pfeiffer reported out he has received some information from Jason Tuggle of Dane County Land & Water. The information needs to be researched further and may need more information. This will be placed on the next Town Board agenda if the information is available.

The Board did not move into closed session.

**Discussion regarding Public Works projects and duties.**

- Public Works has been busy with snow plowing and another storm is in the works.

- The basins in the garage were filled with sand, Honey Wagon came and pumped them out.
- Busy with brush clearing and removing right of way brush
- The new tracs skid loader brush cutter equipment is doing a really good job.

**Discussion and take possible action regarding the refund of real estate tax overpayments.**

(Overpayment Listing is included in the packet)

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the refund of real estate tax overpayments as provided on the overpayment list.

Motion carried 4-0.

**Discussion and possible action regarding the 2020 fund balance and any designation of those funds at this time by the Town Board. Required by resolution.** Chair Pfeiffer reported out he spoke with the town's auditor regarding the fund's balances for earlier years 2014 to 2016, specifically the Highway Capital Equipment Fund. He wanted to make sure the funds have been transferred accordingly.

Motion by Supervisor Bolender, second by Sup. Olson, to table this item and bring back to the next Town Board meeting.

Motion carried 4-0.

**Discussion and possible action regarding renewing membership with the Dane County Towns Association for an annual membership fee of \$2500.**

Chair Pfeiffer reported out he has been satisfied with the work of the Dane County Towns Association the past few years. He feels the town is getting some good value from their work.

Motion by Supervisor Bolender, second by Sup. Olson, to approve renewing the membership with the Dane County Towns Association in the amount of \$2500.00.

Motion carried 4-0.

**Discussion and possible action regarding request to extend the Dane County Sheriff's precinct lease to December 31, 2021.**

The new precinct won't be ready by the end of their lease in June, so Dane County is requesting an extension of their lease to Dec. 31, 2021.

Motion by Supervisor Olson, second by Sup. Bolender, to approve extension of the Sheriffs precinct lease between the Town of Pleasant Springs and Dane County Sheriffs to December 31, 2021.

Motion carried 4-0.

**Discussion and possible action regarding adding a Facebook page for the Town.** Chair Pfeiffer reported out he would like one more attempt to try to take over the pages. He will contact facebook. The process takes about two weeks for the pages to be turned over to the town, then once they are turned over to the town, they can be turned over to Isadex.

Motion by Supervisor Bolender, second by Sup. Olson, to authorize Chair Pfeiffer to attempt to gain access to the town's pages, and to place this on the next Town Board agenda.

Motion carried 4-0.

**Clerks report on projects and duties.**

Clerk/Treasurer Hougan reported out the Spring Primary was held on Tuesday, February 16, 2021, there was approximately a 9% turnout, with 226 votes, which 105 of those votes were via absentee ballot. The annual housing survey was submitted, the 2% Fire Dues reporting was submitted by Clerk Hougan and Fire Chiefs from Stoughton, McFarland, and Cottage Grove fire departments. This is submitted annually in order for the municipalities and town to receive fire dues annual aids. The town last year received a distribution of \$18,130. February tax settlement checks were sent to the taxing jurisdictions, along with tax refund checks sent to property owners with tax overpayments. Staff will be preparing for the April 6 Spring Election, along with the normal day to day requirements of the Clerk / Treasurers office.

**Discussion on items to be placed on the next / future agenda.**

Shadyside retention pond and related water issues – if information available

Facebook

Brush Compost Site renewal agreement

Williams rezone request

2020 fund balance and possible designation of

**PLAN COMMISSION REPORT**

Supervisor Olson reported out on the recent approvals from the Plan Commission to include the Williams rezone and preliminary CSM, and the Remer - Vitense final CSM. Chair Pfeiffer reported out the Plan Commission and the Board are looking to do a cooperative effort to draft an ordinance on short term rentals. They would like to see if the Town of Dunn would be interested in working with Pleasant Springs and share ordinances. The members working on this will be Plan Commission Chair Audra Dalsoren, Plan Commission member Keith Comstock, along with Town Board Chair David Pfeiffer and Supervisor Eric Olson.

**REPORTS**

The Board reviewed the reports included in the packet. Chair Pfeiffer reported out on a complaint he received regarding water issues along wetlands.

## **CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

## **CLAIMS**

Motion by Supervisor Damkoehler, second by Supervisor Bolender, to approve the check register dated February 2, 2021 in the amount of \$20,949.90. Motion carried 4-0.

## **ADJOURNMENT**

Motion by Supervisor Olson, second by Supervisor Bolender, to adjourn at 7:15 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*