

## **TOWN BOARD MEETING March 02, 2021 – 6:00 P.M. VIA VIRTUAL ZOOM MEETING**

**PRESENT:** Chair David Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, Supervisor Doug Larsson, and Clerk/Treasurer Maria Hougan

**OTHERS PRESENT:** Alex Mesdjian

**ABSENT:**

### **CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

### **MINUTES OF THE FEBRUARY 18, 2021 TOWN BOARD MEETING**

Motion by Supervisor Olson, Second by Sup. Bolender, to approve the minutes as presented. Motion carried 5-0.

### **PUBLIC COMMENT**

No one spoke during the public comment period.

### **BUSINESS.**

**Discussion and possible action regarding the renewal lease agreement for the Brush Compost Site, located at 1734 Tower Drive, set to expire on August 31, 2021, for the period commencing on September 1, 2021 and ending on August 31, 2025.** Chair Pfeiffer reported out they previously discussed the idea of setting up the Brush Compost Site behind the town hall, versus the remote site. This would allow more availability for the residents, and would-be open Monday – Friday. The Board needs to decide what they want to do with the lease. There would not be brush burning at the site, they would do shredding and could have mulch available for residents as Dunn and other municipalities do. Superintendent Mesdjian reported out the new site creation would include scraping the soil for a pad and path. They would create a berm at the south end of the shed for erosion control from the hill, and add fencing around the site. Public Works has equipment on site versus having to travel to the other site. Leaves would be hauled away. The cost of preparing the new site would be less than two years rent for the current site (approx. \$10,000). They could also do scrap metal collection. A discussion followed regarding the process and timeline to prepare the new site for operation. Supervisor Larsson is in favor of the idea, and wondered how long it will take to get the new site ready, along with the restoration requirements of the old site. Supervisor Bolender is in favor of this, as long as Public Works can make it happen. Supervisor Olson is all for the idea, and is in favor of letting the lease term. Supervisor Damkoehler is in favor of the idea, and discussed the terms of the current contract, and termination dates. Further discussion followed.

Motion by Supervisor Larsson that the Board does not renew the lease. Friendly amendment made by Supervisor Damkoehler, second by Sup. Olson, for the motion to state the Board not seek renewal of the lease agreement for the brush compost site between LaVerne Holtan and the Town of Pleasant Springs, and to allow the lease to expire with a termination date of August 31, 2021. Motion carries 5-0.

**Discussion and possible action regarding the 2021 roads projects and bid timeline.**

Chair Pfeiffer reported out previously there had been discussions regarding applying for a grant for Circle Dr., however it's very likely the town would not be awarded a grant for this project. He would like to hold off on applying for a grant for Circle Dr. and save funding for Williams Dr. Circle Dr. is in need of work and the Board may want to swap in Circle Dr. for one of this year's proposed road projects. Superintendent Mesdjian reported out there is still a lot of frost on the roads. Skaalen and Tower are still rough. Circle Dr. is blowing out and clay is pumping up through the ground. There is uncertainty of what paving costs will be this year. Oil prices are going up. Circle Dr. would need a pulverize and pave. This would be in the town's best interest, from Williams Dr. to Door Creek. They should put in a lift just like they did for Koshkonong Rd. It will be costly. Some of the other roads proposed in this year's budget are traveled less. This would be a starting point and they could see what is left after they pulverize and pave Circle Dr. Chair Pfeiffer stated the Board is in agreement that Circle Dr. should be a priority this year. They want to get bids out as soon as possible. Superintendent Mesdjian will need to get the bid information so the town can get bids out and get the bid process moving. No action taken.

**Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out Public Works has been working on patching potholes last week and today, they will be also patching at the end of the week. They rented a mulcher to clear out brush, they will be renting a grapple at the end of this week or early next week to clear out the larger brush, he has not heard anything regarding the new truck from Burke, he has some comps for the old truck they will be selling, they will continue doing tree work, and will be posting the roads tomorrow afternoon.

**Discussion and possible action regarding the 2020 fund balance and any designation of those funds at this time by the Town Board. Required by resolution.**

Chair Pfeiffer reported out he has a list of questions for the auditor. There is still information he needs before he can move forward. This item will be tabled to the next meeting.

**Discussion and possible action regarding Resolution R-2021-01: Commending the Service of Sheriff David Mahoney.**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve resolution R-2021-01 Commending the Service of Sheriff David Mahoney. Motion carried 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Bolender, Larsson, Olson, and Damkoehler voting in favor.

**Discussion and possible action regarding participation in a joint task force with the Town of Dunn regarding short term rentals.**

Chair Pfeiffer reported out he has consumed a great deal of time on this. He spoke with the Town of Dunn and they were not interested in forming a joint task force with the Town of Pleasant Springs. He discussed Conditional Use Permits and the laws regarding them. The thought for the joint task force was to be consistent with neighbors, as Dunn is on one side of the lake and Pleasant Springs is on the other side. They will need to have a meeting with the Plan Commission and decide on how they want to handle drafting an ordinance. This will be very time consuming; they may use Dunn's ordinance as a starting point and revise as needed. He has been in contact with Dane County Planning and Zoning. Further discussion followed. No action taken.

**Discussion and possible action regarding topics for the Spring / Summer newsletter.** The Board reviewed last year's edition. Some ideas were to add information regarding forming a Parks Committee, information regarding serving on a committee for participation on the short-term rental's ordinance, any other ideas should be sent to the clerk's office.

**Clerks report on projects and duties.**

Clerk / Treasurer Hougan reported out they have been preparing for the Spring Election, finalizing the Spring Primary, Board of Review training, working with Baker Tilly on finalizing the audit, she attending a webinar on redistricting, and all the other normal day to day responsibilities of the office. She reported out Baker Tilly would like to come and do a presentation on fund balances and the audit.

**Discussion on items to be placed on the next / future agenda.**

Shadyside retention pond  
Fund Balances  
Facebook  
Williams Drive rezone and CSM

**PLAN COMMISSION REPORT**

Supervisor Olson reported out the Plan Commission did not meet. Chair Pfeiffer reported out on the Williams rezone issue, and he has been in contact with the Williams family and their attorney.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.  
Chair Pfeiffer reported out he was in contact with UpNet, and they should be hearing if the town received a grant in March. Supervisor Damkoehler reported out he is on the Starlink internet connection, and he is pleased with it.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the check register dated Feb. 18, 2021 in the amount of \$32,908.62. Motion carried 5-0.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 7:25 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*