

TOWN BOARD MEETING, January 04, 2022 – 6:00 P.M. VIA VIRTUAL ZOOM MEETING

PRESENT: Chair David Pfeiffer, Supervisor Eric Olson, Supervisor Janiece Bolender, and Clerk/Treasurer Maria Hougan

ABSENT: Supervisor Jay Damkoehler

OTHERS PRESENT: Superintendent Alex Mesdjian, Dana Stadler

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00

PUBLIC COMMENT

Chair Pfeiffer commented the Omicron is a nasty virus and spreading rapidly. People in healthcare are getting slammed. People should not avoid medical check-ups. There was a recent death in his family of a 52-year-old family member, and had the family member gone in for a checkup, the cause of death may have been caught and not resulted in death.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes December 21, 2021.
2. Approval of the check register dated December 21, 2021 in the amount of \$30,024.91.
3. Approval of return of driveway damage deposits for: (Public Works inspected / approval recommended)
 - Thomas Verriden, 2243 Williams Pt Dr.
 - Tracy Bellefeville, 3068 Linnerud Dr

Motion by Supervisor Bolender, second by Supervisor Olson, to approve the consent agenda as listed for January 04, 2022. Motion carried 3-0.

BUSINESS.

Discussion and possible action regarding nomination of a Town Board Supervisor, seat # 1, to fill the vacant seat of Doug Larsson, for the remainder of his term, set to expire in April, 2023.

Chair Pfeiffer announced he would like to nominate Dana Stadler to serve in the vacant Supervisor #1 seat. Dana had expressed her interest in serving on the Town Board awhile back. He introduced Dana and asked her to give a background about herself.

Ms. Stadler introduced herself and gave the Board a background of herself. She stated she attended Stoughton High School, she previously lived in the Town of Dunkirk but moved back to Pleasant Springs, she and her family love outdoor activities, she loves to garden as well as other hobbies. She is a full time professional. Her profession includes a data analyst, information technology, software development, customer service, she is analytical, detailed, and very logical. She also has leadership skills, fund raising skills, and experienced in reconciliation of conflicts. She is currently working for the State of Wisconsin.

The Board thanked Ms. Stadler for her interest and stated she would be a very good fit on the Town Board. She comes highly qualified.

There being no other nominations, Chair Pfeiffer closed the nominations.

Motion by Supervisor Bolender, second by Sup. Olson, to nominate Dana Stadler to fill the vacant supervisor # 1 seat, for the remainder of the term to expire in April 2023. Motion carried 3-0 on a roll call vote with Chair Pfeiffer, and Supervisors Bolender and Olson voting in favor.

Discussion regarding Public Works projects and duties.

Superintendent Mesdjian reported out. He stated he received pricing for a salt box in the amount of \$6,000 to be taken from the Capital Equipment Fund. This piece of equipment will be perfect to complete the truck recently outfitted with a plow. This would enable a person to plow without having a CDL license.

Chair Pfeiffer stated the Town should establish a policy regarding the sale of equipment to include venues to utilize for notice/advertisement of the equipment the town intends to sell. This will assist in the town getting the best pricing on the sale of equipment for the Board to act upon.

Discussion and action regarding renewal of Clerk/Treasurer-Office Manager Contract.

Chair Pfeiffer stated he felt it was appropriate to reach out to the Town Attorney regarding the Clerk/Treasurer contract which has been in place for several years, to make sure the contract is still valid. This contract had been drafted up by the previous Town Attorney, and has been in place and utilized as revised by several Clerk / Treasurers in the Town of Pleasant Springs. He stated Attorney Reuter explained to him he does not recommend the contract, or any contract for the position of Clerk/Treasurer, especially in a town. A contract is more common for an Administrator type position, or for a larger municipality. Attorney Reuter recommends appointing the Clerk / Treasurer, due to the fact the Clerk / Treasurer's duties are all outlined in the State Statutes, there does not need to be a separate contract for that. The

municipalities Attorney Reuter represents do not enter into a contract with the Clerk/Treasurer, they appoint the Clerk/Treasurer. He also stated it is not legal for Towns to enter into a contract with the Clerk/Treasurer.

Chair Pfeiffer stated the appointment of Clerk / Treasurer Maria P. Hougan will be added to the January 18, 2022 Town Board agenda.

Discussion and possible action regarding rescheduling the 2022 Town Board meetings which conflict with the election dates of February 15, 2022, April 5, 2022, August 9, 2022, and November 8, 2022.

A discussion took place regarding Town Board meetings held in the same week of an election. It was determined a Town Board meeting should be held only if necessary, and the agenda should be kept light. Since the Town Board meetings are held twice a month, items can be added to the following Town Board meeting agenda.

Motion by Supervisor Olson, second by Sup. Bolender, to change the Town Board meetings which conflict with election dates to Wednesdays, and only if there is a need to hold a meeting. Motion carried 3-0.

Clerk's report of project and duties

Clerk Hougan reported out. It is an extremely busy time of year in the office.

Discussion on items to be placed on the next / future agenda.

- Appointment/Re-appointment of Maria P. Hougan as the Clerk/Treasurer-Office Manager
- Short-term rental ordinance, 1st reading (if available)
- Establish a policy for sale of equipment / surplus (if available)
- Purchase of equipment-box-salter for one ton pick-up in the amount of \$6,000-Mesdjian to provide details of equipment to be purchased for the Board.
- Sale of equipment – fuel tanks-Mesdjian to provide Board with information on sale price.
- EPA Petition supporting the Town of Middleton regarding unleaded gas at airport

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

Chair Pfeiffer reported out on the Kellerman property.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Olson, second by Bolender, to adjourn at 6:50 p.m. Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.