

## **TOWN BOARD MEETING, September 06, 2022 – 6:00 P.M.**

**PRESENT:** Chair David Pfeiffer, Supervisor Dick Green, Supervisor Melanie Miller, Supervisor Eric Olson, Supervisor Dana Stadler, and Clerk/Treasurer Maria Hougan

### **ABSENT:**

**OTHERS PRESENT:** Mike Wylesky & Diana Olson, 2048 Williams Dr. April Burmeister, 2590 County Rd W, Dane County Board Supervisor Mike Engelberger, Public Works Superintendent Alex Mesdjian

### **CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

### **PUBLIC COMMENT**

Jeff Winge, 2426 Wild Flower Rd., asked the Board about the response process/time regarding emails, and also the complaint process.

**CONSENT AGENDA:** *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Joint Plan Commission and Town Board minutes of August 10, 2022, and Town Board minutes of August 16, 2022.
2. Approval of the check register dated August 29, 2022, and September 6, 2022.
3. Approval of a driveway damage deposit refund for: (Public Works inspected, no issues found)
  - Janiece Bolender, 1970 Rinden Rd.
  - All Star Asphalt, property at 2703 Circle Dr.
  - Susan Stiklestad, 2399 Williams Dr.

Motion by Supervisor Green, second by Sup. Stadler, to approve the consent agenda items as listed. Motion carries 5-0.

### **BUSINESS.**

**Discussion and possible action regarding approval of a petition requesting to vacate 20 ft. of the Williams Point Dr. right-of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current set back requirements. (If information is available)** It was reported out the Board will need to have the legal description prior to proceeding with the next steps of the process. This will be placed on the next / future meeting agenda. No action taken.

**Discussion and possible action regarding Quad County Runners request to use ATV/UTV's on Town Roads.** April Burmeister, president of the Quad County Runners was in attendance to answer questions from the Board. A discussion followed regarding which roads may be allowable and signage. April stated the signage would be paid and installed by the organization, if the Town approves. It was discussed there would need to be input from the residents. The Board may need to hold a public hearing. April will bring back the proposed routes to a future meeting. No action taken.

**Discussion and possible action on Roads & Accesses policy and proposed changes to Chapter 175: Roads & Accesses.** Chair Pfeiffer reported out. He spoke to the Attorney and he confirmed the Town does not need to amend the ordinance to charge a fee. The fee schedule can be updated via resolution, as we have in the past. The resolution adding this fee to the fee schedule will be brought back to a future meeting for approval. The Building Inspector will be notified in the new process.

**Discussion and possible action regarding Kinney Rd repair and approval of a budget amendment to pay for costs associated with the road repair.**

Superintendent Mesdjian reported out on the options for the temporary repair and costs involved. The road is heavily damaged. This damage was discovered after the roads were budgeted. There will need to be a budget amendment in the future. Further discussion followed. Mesdjian answered questions from the Board. The final cost for the repair to Kinney Rd came in at \$124,697.00, with DPW hauling the gravel. Mesdjian will contact the vendor for and ask them to send an updated contract.

Motion by Supervisor Olson, second by Sup. Stadler, to approve repairing Kinney Rd. in the amount of \$124, 697.00, and to determine at a future budget meeting where the funds will come from, with the Public Works Department to haul the gravel for this project. Motion carried 5-0.

**Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out on the projects DPW have been working on.

**Discussion and possible action regarding renewal of a Certificate of Deposit from DMB Community bank maturing on Sept. 09, 2022 in the amount of \$116,272.21.**

The Board reviewed the current rate information included in the packet.

Motion by Supervisor Miller, second by Supervisor Olson, to liquidate the Certificate of Deposit from DMB Community Bank maturing on Sept. 09, 2022 in the amount of \$116,272.21. Motion carries 5-0.

**Discussion and possible action regarding a request from Verizon Wireless to lease ground for a new cell tower in the Town of Pleasant Springs. Per Dane County Planning and Zoning, the location of the land appears to be within Oak Knoll at the corner of Hwy B and Williams Drive.** The Board reviewed the letter and information included in the packet. It was brought up the Town already has a cell tower which is currently non-operational. No action taken.

**Discussion and possible action regarding the request form Kari Aagerup of Second Chance Animal Advocates, to rent Oak Knoll Park for an Open-Air Market on Saturday, Sept. 17, 2022 from 9:00 a.m. to approximately 5:00 p.m. (Market ends at 3:00, but additional time is needed for clean-up)** This is the third Open Air Market event at Oak Knoll Park. There have not been any complaints and the feedback has been good.

Motion by Supervisor Olson, Second by Sup. Green, to accept the request from Kari Aagerup to rent Oak Knoll Park for an Open-Air Market on Saturday, Sept. 17, 2022 for the times as requested. Motion carried 5-0.

**Discussion and possible action regarding amending Town's Ordinances to remove the words indicating "Police Department" and / or "Town Constable".** The Board reviewed the Ordinances. They will need to determine the replacement language. Chair Pfeiffer will contact the Attorney regarding the appropriate language. Staff was directed to make the appropriate changes to the ordinances once the appropriate language is determined. This will be presented at a future meeting.

**Clerk's report of projects and duties.**

Clerk / Treasurer Hougan reported out on the projects, duties, and responsibilities the office has been working on.

**Discussion on items to be placed on the next / future agenda.**

- Draft amended ordinances-to replace Town Constable and Police Chief language
- Fee schedule resolution-to add \$50 fee for inspections
- ATV/UTV usage- specific routes
- Williams Pt Dr.-vacation of land
- Place Holder/Future: Policy regarding process for sale of town's surplus property

**PLAN COMMISSION REPORT** (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

No report-The Plan Commission did not meet.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Stadler, to adjourn at 7:54 p.m.  
Motion carried unanimously.

Respectively Submitted,

Maria "Pili" Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.*