

TOWN BOARD MEETING, November 15, 2022 – 6:00 P.M.

PRESENT: Town Chair David Pfeiffer, Supervisors Dick Green, Melanie Miller (virtually), Dana Stadler and Eric Olson, Clerk/Treasurer Maria Hougan.

ABSENT:

OTHERS PRESENT:

Jeff Winge, Wildflower Rd, Public Works Superintendent Alex Mesdjian

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00 p.m.

ANNOUNCEMENT OF POSSIBLE CLOSED SESSION

PUBLIC COMMENT

No one registered to speak during the public comment period.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of the Town Board minutes of Nov. 1, 2022.
2. Approval of the check register dated November 15, 2022.
3. Approval of new operator's license for: (*Background check completed, no issues found, approval recommended*)
 - Lisa R. Mulcahy, The Pub at Pleasant Springs
 - Chace Daniel Johnson, Golden Oil
 - Patricia A. Kraiss, The Pub at Pleasant Springs
4. Approval of a driveway damage deposit refund for: (*Public Works inspected, no issues found*)
 - Tim Kelly, 2595 Williams Dr.
 - Jean Clack, 3086 Shadyside Dr.
 - David L. Nelson, 2085 Tower Rd.
 - Anne Meisner, 2233 Williams Pt Dr.

Motion by Supervisor Green, second by Sup. Olson, to approve the consent agenda as presented. Motion carried 5-0.

BUSINESS.

Discussion and possible action to set a public hearing date on a request for vacation of 20 ft. of the Williams Point Dr. right-of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current setback requirements, and review of proposed CSM for the property as listed above. (As information is available) Information was not available to present to the Board at this meeting. This will be tabled to a future agenda as information is available.

Discussion and possible action regarding approval of the 2023 Town Budget.
Chair Pfeiffer reported out there will be some minor amendments to the budget once information is available from the City of Stoughton regarding their final numbers and debt service, along with a few other slight changes.

Motion by Supervisor Olson, second by Sup. Green, to approve the 2023 Budget as presented. Motion carries 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Green, Stadler, Miller, and Olson voting in favor.

Discussion and possible action regarding Town policy for sale of surplus property.

The Board reviewed the policy and form presented by Chair Pfeiffer. Documents will be kept on file in the clerk's office.

Motion by Supervisor Olson, second by Sup. Stadler, to approve the Disposal of Surplus Property Recommendation Form as presented. Friendly amendment by Sup. Green, to include the approval of the Disposal of Surplus Property policy. Friendly amendment accepted by Olson, seconded by Stadler. Motion carries 5-0.

Discussion regarding Public Works projects and duties.

Superintendent Mesdjian reported out on the current projects the DPW staff have been working on.

Clerk's report of projects and duties.

Clerk / Treasurer Hougan reported out on the current projects the office has been working on.

Discussion on items to be placed on the next / future agenda.

- Williams Pt Drive vacation as available
- Set dates for caucus

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

Supervisor Miller reported out on the Plan Commission meeting held on Nov. 9, 2022. The Plan Commission approved the meeting dates for 2023.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Motion by Supervisor Olson, second by Sup. Stadler, to move into closed session at 6:44 p.m., pursuant to Wisconsin State Statutes 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Discussion on Employee Performance Evaluations. Motion carried 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Green, Miller, Stadler, and Olson voting in favor.

Clerk / Treasurer Hougan and Superintendent Mesdjian left the meeting at this time.

Motion by Supervisor Olson, second by Sup. Stadler, to reconvene in open session at 7:11 p.m. Motion carried 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Stadler, Olson, Green, and Miller voting in favor.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Stadler, to adjourn at 7:11 p.m. Motion carried unanimously.

Respectively Submitted,

Maria “Pili” Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.