

TOWN BOARD MEETING, December 06, 2022 – 6:00 P.M.

PRESENT: Town Chair David Pfeiffer, Supervisors Dick Green, Melanie Miller, Dana Stadler (virtually) and Eric Olson, Clerk/Treasurer Maria Hougan.

ABSENT:

OTHERS PRESENT:

Marcia Tarrant, 1881 South Brooklyn Dr., David Riesop, Land Surveyor, Public Works Superintendent Alex Mesdjian

CALL TO ORDER

Chair Pfeiffer called the meeting to order at 6:00 p.m.

ANNOUNCEMENT OF POSSIBLE CLOSED SESSION

PUBLIC COMMENT

No one registered to speak during the public comment period.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of November 15, 2022 Public Hearing on Proposed 2023 Budget, Adoption of the Tax levy, and Town Board meeting.
2. Approval of the check register dated November 30, 2022, and Dec. 06, 2022.
3. Approval of operator's licenses for: (*Background check completed, no issues found, approval recommended*)
 - Kayla J. Huettl, The Pub at Pleasant Springs (renewal)
 - Robert E. Crofoot, The Pub at Pleasant Springs (new)
 - Christina S. Cole, The Pub at Pleasant Springs (new)

Motion by Supervisor Green, second by Sup. Olson, to approve the consent agenda as listed. Motion carried 5-0.

BUSINESS.

Discussion and possible action to set a public hearing date on a request for vacation of 20 ft. of the Williams Point Dr. right-of-way adjacent to the property located at 2229 Williams Point Dr., to allow the existing garage to meet current set

back requirements, and review of proposed CSM for the property as listed above. (As information is available)

Marcia Tarrant and land surveyor David Riesop were in attendance to explain their proposal. The Preliminary Certified Survey Map was submitted to Dan Everson of Dane County. He recommends they contact the DNR to have a portion of the land gifted to the Town. They wanted to get approval from the Board to move forward with the process prior to making the request to the DNR. The new proposed map was reviewed. They will need to figure out who will cover the costs for the portion of land the state is going to gift the Town, to be surveyed, and what the requirements are. Further discussion followed. They answered questions from the Board.

Motion by Supervisor Green, second by Olson, to approve allowing applicant approach the DNR to seek to have DNR lands currently being utilized to be transferred to the town so that they may vacate the existing road right of way, and to be modified as a vision corner, near the address of 2229 Williams Point Drive. Motion carried 5-0.

Discussion and possible action regarding approval of the 2023 Employee Wages.

Motion by Supervisor Green, second by Sup. Miller, to table this item after the closed session. Motion carried 5-0.

Discussion regarding Public Works projects and duties.

Superintendent Mesdjian reported out on DPW projects and duties.

Discussion and possible action regarding setting the date of the 2022 Town Caucus. (Per state statute, caucus date must be set between December 1 and January 1, and caucus must be held between January 2 and January 21)

Motion by Supervisor Green, second by Sup. Olson, to set the date for the annual caucus for January 17, 2023 at 5:30 p.m. Motion carried 5-0.

Discussion and possible action regarding the City of Stoughton's 2023 Fire Budget numbers.

The Board reviewed the revised 2023 City of Stoughton Fire budget numbers. They also discussed the contract between the City of Stoughton and Town of Pleasant Springs. The Board directed Chair Pfeiffer to invite them to a future Town Board meeting to discuss the budget and contract. No action taken.

Discussion and possible action regarding the winter 2022/2023 Newsletter.

The Board reviewed the newsletter. Chair Pfeiffer had some recommendations changes/additions to the draft newsletter.

Clerk's report of projects and duties.

Clerk / Treasurer Hougan reported out on the work office staff have been occupied with.

Discussion on items to be placed on the next / future agenda.

- Future item- Diesel Fuel Tank
- America Rescue Plan Act Funds (ARPA)

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report)

The Plan Commission did not meet.

REPORTS

October Financials

The Board reviewed the reports included in the packet. Supervisor Green reported out on the recent Deer-Grove EMS meeting he attended.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

Motion by Supervisor Green, second by Sup. Miller, to convene in closed session at 7:15 p.m. pursuant to Wisconsin State Statutes 19.85(1)(c) for the purpose of “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”- (Discussion on Employee Performance Evaluations). Motion carried 5-0 on a roll call vote with Chair Pfeiffer, and Supervisors Green, Stadler, Miller, and Olson voting in favor.

Reconvene in open session for possible action and discussion on items discussed in closed session.

Motion by Olson to reconvene in open session at 7:47 pm. Second by Miller
Motion carried 5-0 on roll call vote

Discussion and possible action regarding approval of the 2023 Employee Wages.

Motion by Miller to approve wage increases for all staff at the % approved in the 2023 budget. Second by Stadler. Motion carried 5-0

ADJOURNMENT

Motion by Olson, Second by Miller to adjourn at 7:48 p.m.

Respectively Submitted,

Maria “Pili” Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.