

**TOWN BOARD MEETING January 7, 2020 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender, and Clerk/Treasurer Maria Hougan.

**OTHERS PRESENT:** Alex Mesdjian, Public Works Superintendent,

**ABSENT:** Supervisor Doug Larsson

**CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

**MINUTES OF THE DECEMBER 17, 2019 BOARD MEETING**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as printed. Motion carries 4-0.

**PUBLIC COMMENT**

No one registered or appeared for the public comment period.

**BUSINESS**

**Discussion and possible action regarding an application for a Class A Liquor License for the sale of Wine and Liquor Only, for Thundercat Fireworks & Pyrotechnic Display Company, Inc., Cynthia S. Christofferson, Agent, d/b/a Thundercat Fireworks, at the premises located at 2771 County Hwy N, Cottage Grove, WI, 53527.**

Cynthia Christofferson appeared before the Board to present her request. She explained they have an easement for lifetime access through BP/Golden Oil to their property. The Adult Store previously at that location is no longer in operation. They now sell gift baskets and coffee and want to sell wines and liquor for carry out only. She said the store will not be like a regular liquor store, but more of a gift shop. There will not be any outside sales. The Board reviewed the application documents.

Motion by Supervisor Bolender, second by Sup. Damkoehler, to approve the application for a Class A Liquor License for the sale of Wine and Liquor Only, for Thundercat Fireworks & Pyrotechnic Display Company, Inc., Cynthia S. Christofferson, Agent, d/b/a Thundercat Fireworks, at the premises located at 2771 County Hwy N, Cottage Grove, WI, 53527.

Motion carries 4-0.

**Discussion regarding the process for vacating a right of way.**

Chair Pfeiffer reported to the Board he had a discussion with the Town's Attorney regarding what the process would be. Options were reviewed; however, they may not apply to this certain situation. One question would be who gets the land when it's

discontinued? The four property owners would need to enter into an agreement prior to discontinuance. The property owner who is requesting the discontinuance would need to get legal representation and approach the other surrounding property owners for an agreement, a new survey would need to be done on all four of the parcels. There would need to be a CSM and all property owners would need to decide and sign off, or they may go to court. Once the property owners are in agreement and have signed off, then they would proceed with the discontinuance process. The Town should not be incurring expenses or legal expenses. Requestor would need to pay expenses. This will be placed on a future agenda to authorize communication to the property owner who made the request of Right of Way vacation and explain requestor would need to follow the process on his own.

**Discussion and take possible action on the violation letter issued to the property owners regarding the property damage to the road right of way on Door Creek Rd.**

Chair Pfeiffer explained to the Board a violation letter had been issued. The property owners repaired the damage indicated in the violation letter right away. The Board could dismiss the citation at this time, however, if more damage is done to the road right of way, a citation could be issued.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to dismiss the forfeiture for damage on the road right of way for the property along Door Creek Rd due to the necessary repairs have been made to the property. Motion carried 4-0.

**Discussion and possible action regarding the purchase of a skid loader.**

Superintendent Mesdjian reported out he received two separate bids for the purchase of a skid loader. The bid amounts were comparable. The cost of the skid loader is \$35,350 new, with a trade in of \$21,000, the cost would be approximately \$14,350 plus an additional cost for a set of forks and a tooth bucket for a total of about \$16,500 out of pocket to the town taxpayers. Supervisor Damkoehler stated the expenditure was not that much and recommends the expenditure.

Motion by Supervisor Damkoehler, second by Sup. Olson, to authorize the expenditure of a skid loader not to exceed \$16,600. Motion carries 4-0.

**Discussion and possible action regarding the purchase of a parks truck.**

Superintendent Mesdjian reported out on the contracted price for a new four-wheel drive truck with a plow and salter. The quote for a ¾ ton chevy is \$30,080 plus an additional \$1,000 for floor mats, safety lights, and a back up alarm. This truck would be a long-term truck and they did not want to go any smaller, they would be able to pull the skid loader on a trailer with this size truck. Supervisor Damkoehler stated they searched for used vehicles but could not find any good deals.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to authorize the purchase of the 2020 Chevy 2500 double cab in the total amount not to exceed \$30,700. Motion carried 4-0.

### **Discussion regarding Public Works projects and duties.**

- Superintendent Mesdjian reported out there was wide spread damage due to the snow removal recently. It will be repaired but not right away as its not feasible to be repaired at this time. If the ground is hard enough the large chunks will be scooped up.
- A discussion was held regarding a culvert on Harrison Ct.
- Leaves were hauled to Blue Moon
- Snow is forecasted this weekend
- Working on tree trimming of small trees
- Alex is working on a grant for the boat launch
- Purchased new signs- Polling Place and Handicapped signs will be replaced
- Jay reported out some residents along Door Creek and MN will have high speed internet

### **Discussion and possible action regarding Petition 11492 regarding the changes to the zoning districts from RH-4 to RR-16 and CO-1 to NR-C due to the new zoning ordinance taking effect. This property is located at 2301 Williams Drive.**

Motion by Supervisor Bolender, second by Sup. Olson, to approve Dane County Zoning Petition 11492 regarding the changes to the zoning districts from RH-4 to RR-161 and CO-1 to NR-C for the property along Williams Drive due to the new zoning ordinance taking effect.

### **Discussion and possible action regarding rescheduling the 2020 Town Board meeting dates that conflict with a Town Board meeting: February 18, 2020, April 7, 2020, and November 3, 2020.**

The Board determined to reschedule the Town Board dates to February 20, 2020, April 9, 2020, and November 5, 2020.

### **Discussion and possible action regarding a certificate of deposit from Monona State Bank in the amount of \$110,905.26 which matures on January 21, 2020.**

The Board reviewed the CD rates. Staff was directed to contact Monona Bank to see if they would be willing to match the best rate and bring findings back to the January 21 Town Board agenda.

### **Discussion and possible action regarding budget amendments if necessary.**

This will be brought back to a future meeting.

### **Clerks report on projects and duties.**

Clerk Hougan reported out on the projects and duties staff have been working on and noted it's an extremely busy time of year for the clerk/treasurer's office.

**Discussion on items to be placed on the next / future agenda.**

Vacation of Road Right of Way request-invite requestors to meeting  
Monona CD  
Budget amendments if necessary

**PLAN COMMISSION REPORT**

The Plan Commission did not meet.

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the check register dated January 7, 2020 in the amount of \$18,491.50. Motion carried 4-0.

**ADJOURNMENT**

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 7:36 p.m. Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*