

**TOWN BOARD MEETING February 4, 2020 – 6:00 P.M.**  
**TOWN HALL, 2354 COUNTY ROAD N**

**PRESENT:** Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Eric Olson, Supervisor Janiece Bolender, and Clerk/Treasurer Maria Hougan.

**OTHERS PRESENT:** Alex Mesdjian, Public Works Superintendent

**ABSENT:** Supervisor Doug Larsson

**CALL TO ORDER**

Chair Pfeiffer called the meeting to order at 6:00 p.m.

**NOTICE OF POSSIBLE CLOSED SESSION**

Chair Pfeiffer announced there will be a closed session.

**MINUTES OF THE JANUARY 21, 2020 TOWN BOARD MEETING**

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes of the January 21, 2020 Town Board meeting. Motion carried 4-0.

**PUBLIC COMMENT**

There was no-one registered or present for the public comment period.

**BUSINESS**

**Discussion and possible actions regarding the application for a new Operator's License for:**

- Cynthia S Christofferson, 2259 Fish Hatchery Rd.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the new Operator's License for Cynthia S Christofferson. Motion carried 4-0.

**Discussion regarding Public Works projects and duties.**

Superintendent Mesdjian reported out he is looking into replacing the water pressure tank, they have been doing some tree work, clearing off on Center on Beatrice Ct., conducted a burning at the brush site, applied one round of cold patch, due to the weather they may not need to post the roads this year, the new tractor is here and they used it on Beatrice Ct., the new Skid Loader has arrived and they are waiting for the tooth bucket, Chair Pfeiffer went on a ride along with Alex while snow plowing on gravel roads, he stated there is a lack of accessible turn-arounds and they are difficult to manage and maneuver around. He also stated it appears the town has been plowing private property to enable the plow trucks to turn around, they need to look into constructing proper turn arounds in

the road right of way. They should not be on private property. The gravel roads may need to be improved with chip seal etc., but they can only improve the road right of way, not private property. The Board will need to discuss this on a future agenda, we need to professionalize how we operate and need to decide how to maintain roads, Bolender stated they may need to put survey stakes in to determine the boundaries. This will be discussed more on a future agenda. Road damage deposit permits process will be reviewed in the future.

#### **Discussion on replacement of 2001 plow truck, scheduled for replacement in 2021**

Alex reported out he has searched online for used trucks; he didn't find any that would suit the Town's needs. He priced a new plow truck and it would be \$100,000.00 for the truck and \$80,000.00 for the plow, box, wing and salter. The reason he is bringing up replacement on the truck now is because one of the surrounding towns ordered a new truck and they are about one year out. They will continue using the 3<sup>rd</sup> plow truck this winter and then take it to auction. There's no sense keeping it around if it breaks down, they will be out a lot of money. A discussion followed. The Board determined this item should be added as a future agenda item. Alex will look into other options available and will try to get some information together prior to the next meeting.

#### **Discussion and possible action regarding the banking and deposit proposal submitted by Settler's Bank for the Town's banking accounts.**

The Board reviewed the banking proposal submitted by Settler's Bank. They also reviewed the information submitted by Wisconsin Bank & Trust. The Town currently banks with Wisconsin Bank & Trust. They discussed and reviewed the proposed interest rates on the accounts. Chair Pfeiffer checked with Monona Bank, and stated the Sanitary District uses Monona Bank currently. He said the interest rate at Monona Bank for their accounts is 1.50% and Monona does what is called sweeping of accounts. The Board approved Chair Pfeiffer to get a proposal from Monona Bank. No action taken at this time.

#### **Discussion and possible action on the return of property tax overpayments**

The Board reviewed the property tax overpayments.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the property tax overpayment refunds as listed on the report provided.

#### **Clerk's report on projects and duties.**

Clerk Hougan reported out on some of the projects the office has been working on to include they have finished tax collecting, the second export of tax payments has been submitted to the Dane County Treasurer's office, the annual illness and injury report has been submitted to the Department of Health and Public Safety, the annual Wisconsin Retirement System report and reconciliation has been completed and has been submitted to WRS, the 2% fire dues has been submitted for the town's fire jurisdictions for the annual grant the town receives, preparing for the Spring Primary election, will be conducting a modem test on the DS 200 voting equipment to determine if the town is able to modem election results with the new wireless modem to Dane County, met with Wisconsin Bank & Trust to review accounts and interest rates, tax overpayment checks, ran background

checks for two new operator's license applicants, delivered the CD disbursement check from Monona Bank to Summit to be placed in a CD at Summit.

**Discussion on items to be placed on the next / future agenda.**

- Purchase of a snow plow truck to replace the 2001-Review of Capital Equipment
- Purchase of a new Highway mower
- Gravel Roads – future agenda
- After April election-Towns website

**PLAN COMMISSION REPORT**

The Plan Commission did not meet – no report available

**REPORTS**

The Board reviewed the reports included in the packet.

**CORRESPONDENCE**

The Board reviewed the correspondence included in the packet.

**CLAIMS**

Motion by Supervisor Damkoehler, second by Sup. Bolender, to approve the check register dated Feb. 4, 2020 for claims in the amount of \$83,748.47. Motion carried 4-0.

Motion by Supervisor Damkoehler, second by Sup. Bolender, to convene into closed Session pursuant to Wisconsin State Statutes 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Discussing Employee Performance regarding Employee Evaluations.

Motion carried 4-0 on a roll call with Chair Pfeiffer, and Supervisors Olson, Damkoehler, and Bolender voting in favor. The Board entered into closed session at 7:07 p.m.

Motion by Supervisor Damkoehler, second by Sup. Olson, to return to return to open session at 9:00 p.m. Motion carried 4-0 on a roll call with Chair Pfeiffer, and Supervisors Olson, Damkoehler, and Bolender voting in favor. No action taken.

**ADJOURNMENT**

Motion by Supervisor Damkoehler, second by Sup. Olson, to adjourn at 9:01 p.m.

Motion carried unanimously.

Respectively Submitted,

Maria Hougan  
Clerk/Treasurer

*Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.*