

**TOWN BOARD MEETING November 5, 2020 – 6:00 P.M.
VIRTUAL ZOOM MEETING**

PRESENT: Chair Pfeiffer, Supervisor Jay Damkoehler, Supervisor Janiece Bolender, Supervisor Eric Olson, and Clerk/Treasurer Maria Hougan

OTHERS PRESENT: Martin DeLuca of UpNet Wisconsin

ABSENT: Supervisor Doug Larsson,

CALL TO ORDER Chair Pfeiffer called the meeting to order at 6:00 P.M.

CALL TO ORDER

MINUTES OF THE OCTOBER 20, 2020 TOWN BOARD MEETING, AND OCTOBER 22, TOWNBOARD BUDGET MEETING.

Motion by Supervisor Damkoehler, second by Sup. Olson, to approve the minutes as presented, Motion carried 3-0 with Supervisor Bolender abstaining.

PUBLIC COMMENT

No one spoke during the public comment period.

BUSINESS

Discussion and possible action regarding applying for a Broadband grant. Request from UpNet-WI.

Martin DeLuca was in attendance to present his information regarding the grant for fiber to be installed within several areas of the Town. Chair Pfeiffer reported out he contacted Stoughton Schools and has received back a letter of support from their Director of Information Technology. He will forward on to Martin. Martin explained letters of support are very helpful in applying for the broadband grants. He had provided maps of the areas UpNet would like to start with in installing the fiber, if they the town is approved for a grant. He reviewed the mapped areas with the Board. He explained the process and routes. He reviewed the estimated costs with the Board with the high-end estimate at \$630,000 and the low-end estimate at \$400,000. He explained the different plan cost options, and that fiber will last a long time, and it is very fast. The target date to start installing once they get notice of approval of the grant will be sometime in 2021 depending upon other proposed projects already in line. Public easements will be used and at times they may need homeowner's approval to get to the easement depending upon where it's located. Martin explained the Town of Cottage Grove is giving a financial contribution to go towards the install. Permit fees could be waived as an in-kind contribution. The Board discussed contributions. Chair Pfeiffer asked the Board for their thoughts. Supervisor Bolender asked if they could find \$5,000 in the budget as there are many families working from home and school is being offered virtually from home. Supervisor Olson asked if the fiber will make it easier to expand to other homes? Martin explained yes it makes a huge difference. It's easy to hook into once it's in the ground. Sup. Olson also stated he would like to see an investment of \$75 per household of the homes included in the first

phase, for a total town contribution of \$10,000. Further discussion followed regarding future potential areas. The town's contribution would be due around the same time the funds are available if the grant was approved. Chair Pfeiffer stated there would need to be a budget amendment.

Motion by Supervisor Olson, second by Sup. Bolender, to approved a donation of \$10,000 to aid in construction of the installation of fiber from UpNet in the town for the 2021 budget, contingent upon approval of grant request. Motion carried 4-0.

Supervisor Olson wanted it noted in the minutes this would be \$75.00 per household of the planned area as reflected upon the towns \$10,000 donation.

Martin stated he would need a written letter of support from Pleasant Springs, to state how it would improve for members of the community, economic development, etc. It would also be helpful to have individuals write letters of support on how it would improve their businesses, etc. The letters should be forwarded to Martin. Chair Pfeiffer will forward the letter from the school, and will make contact with households and encourage them to send letters.

Discussion and possible action regarding the maintenance / repair plans for the Shadyside retention pond.

Chair Pfeiffer stated he wanted this on the agenda tonight to confirm the special meeting on November 19, 2020 @ 6:00 p.m. The meeting will be held to discuss with the property owners affected by the retention pond for a discussion regarding options for maintenance of the pond. Chair Pfeiffer wants a closed session item added to the November 17 Town Board agenda to have the towns attorney and Jason Tuggle of Dane County Water in attendance to discuss rights and maintenance options, along with assessing residents. No action taken.

Discussion and possible action regarding the drainage issue on 2043 River Estates Lane.

This item will be taken up after a discussion with Jason Tuggle of Dane County. No action taken.

Discussion regarding Public Works projects and duties.

Supervisor Damkoehler reported out Public Works staff are completing the final mowing. The woods mower broke down, the differential broke loose, so it is out for servicing. Public Works assisted with the election set up and clean up. The three plow trucks have been inspected and maintained.

Discussion and possible action regarding the return of a driveway damage deposit for:

- Keith Hanson, North side of Lunde Circle
- Meigs Inc, 2277 Rinden Road

Motion by Supervisor Damkoehler, second by Sup. Bolender, to return the driveway damage deposits to Keith Hanson and Meigs Inc. Motion carried 4-0.

Discussion and possible action regarding appointment of Pleasant Springs Sanitary District Commissioner. Chair Pfeiffer turned the meeting over to Supervisor Damkoehler so he could speak on the subject. The previously appointed sanitary district commissioner was unwilling to add her name as a signatory. This goes against the Sanitary Districts financial policy. This would leave the other two commissioners to always be available for signatures and financial obligations. The Sanitary District President asked her to step down. A previous commissioner has agreed to fulfill the remainder of the term, to expire in 2026. Supervisor Damkoehler asked for a motion on approval of the new commissioner.

Motion by Supervisor Bolender, second by Sup. Olson, to approve the appointment of Susan Luellwitz to the Pleasant Springs Sanitary District with a term to expire in 2026. Motion carried 3-0, with Chair Pfeiffer abstaining.
The meeting was turned over to Chair Pfeiffer.

Discussion and possible action regarding winter newsletter topics.

The Board discussed a few additional topics. Staff was directed to send out last years newsletter to the Board for review.

Clerks report on projects and duties.

Clerk Hougan reported out on the Nov. 3 General Election. The day went very smooth and approximately a 90% turnout. The office is working on all the post-election duties, along with the budget, getting ready for the end of year, tax bill preparation, and all the other office responsibilities and duties of the municipal clerk / treasurer's office.

Discussion on items to be placed on the next / future agenda.

- **Closed session item regarding retention pond**
- **Facebook account for town**

PLAN COMMISSION REPORT

No report available at this time as the Plan Commission has not met prior to this meeting.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

CLAIMS

Motion by Supervisor Damkoehler, second by Sup. Olson to approve the check register dated Oct. 20, 2020 in the amount of 16,545.53. Motion carried 4-0.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Bolender, to adjourn at 7:15 p.m. Motion carried 4-0.

Respectively Submitted,

Maria Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting: therefore, are subject to revision.